



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ANVARUL ISLAM WOMEN'S ARABIC COLLEGE MONGAM

**ANVARUL ISLAM WOMENS ARABIC COLLEGE MONGAM MONGAM P.O.
MALAPPURAM (DT.) KERALA PIN 673642
673642**

www.aiwacollege.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Anvarul Islam Women's Arabic College (AIWA College) Mongam, is established in 1968, imparts quality higher education in Arabic language and literature with modern secular aspects by the effort of Late T.P Ayamu Haji; an educational activist and social reformer. The college is established for women empowerment through moral and secular awareness programmes in order to obliterate the ignorance of women folk by the Anvarul Islam Sangham, Mongam. Later the institution was handed over to The Kerala Jam-iiyyathul Ulama (Regd.); a social and reformative movement that interfered in the educational scenario of the community.

The college stands for social empowerment through women education as it had played a pioneering role in promoting blend of modern and secular education throughout India. It is affiliated to the University of Calicut in 1970 and aided by government of Kerala, recognized by 2(f) & 12 (B) of UGC Act 1956, and approved as a Minority Educational Institution by National Minority Commission of India. It is the unique Aided & Affiliated Women's Arabic College located in the district of Malappuram, Kerala.

At present the college offers 1 Ph.D., 1 PG, 3 UGs, which caters the diverse interest to students, community and society as a whole. Located in a remote, under developed rural area in Morayur Grama Panchayath, the college campus is located on a lovely and quaint greenbelt spreads over 10.5 -acre hillock, The College has left an indelible mark in the academic map of the state for its excellence, innovation and on integrity. Its triangulated network of teachers, parents and students the college strive to expand the innate capabilities through various platforms nourishing curricular co-curricular and extra-curricular activities, moulding them to be responsible citizens and future leaders and thus contribute substantially in nation building.

Vision

To achieve excellence by adopting holistic approaches and mould an egalitarian society through women's education and empowerment irrespective of caste, breed and creed, to dedicate opportunities for academic, professional, and lifelong learning in an environment of compassion and inclusivity

- To nurture noble values of social life, compassion, tolerance and patriotism fostering national integration and contributing towards nation building.
- To prepare the girls students for life skills management and comprehensive knowledge acquisition which leads them to the social empowered.
- To sensitise the leaners and community about issues of gender exploitation, social equity and prompt affirmative action.
- To prompt students for acquiring career skills so that the learners will land in enticing career and job opportunities reinforcing their financial and social stability.
- To give insight, experience and expertise to students for enhancing their talents to become global leaders.

Mission

- Imparting holistic and man-making education with emphasis on character moulding and imbibing moral and ethical values.
- Offering courses and implementing the curriculum which would transform students into valuable and skilled human resources.
- Constantly updating academic and management practices to enhance quality improvement in all spheres.
- Extending comprehensive services to students to participate themselves in the formation of curriculum relevant to the student community and the society at large.
- Taking remedial steps to make education affordable and accessible by awarding scholarships to needy, meritorious and financially backward students.
- Moulding teachers to become role models for students, enabling them to dedicate for nation building

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Extremely devoted management with an inspiring visions and noble missions dedicated and vibrant pool of faculty and administrative staff, exposure to the call of the society with tie-ups in cultural and social ethos, the college is self-confident to make a massive spring in progress. Serene, lovely and quaint greenbelt spreads over 10.5-acre hillock. The various platforms available in the campus and the strong networks to connect the avenues outside the campus with individual attention through mentor-mentee guiding process invariably add to the strength of the college. The constant innovations in the methodologies and techniques of transacting the curriculum in accordance with the needs of the diverse and heterogeneous student community are obviously the hallmarks worth mentioning. Facilities for extension activities, field trips, computer lab, ICT enabled class rooms and ICT based teaching learning process are the strength of our college. Active student's union and Parents and Teachers Association and supportive Alumni lend great courage and conviction in its the efforts for providing holistic educational environment in the campus. Amiable yet firm and matured relationship among the faculty members and students of the college makes the task of attaining the objectives of the college easier, more fascinating and rewarding.

- Established in 1968
- Affiliated to the University of Calicut Since 1970.
- Aided by the Government of Kerala Since 1978
- Recognized by 2(f) & 12B of UGC Act 1956 in 2011
- Approved as a Minority Institution
- Registered in All India Survey of Higher Education (AISHE)
- Approved as a Research Centre in Arabic Language and Literature in 2019.
- Fully automated Dar Al-Hikma central library& Digital Library with E-resources - N-LIST, INFLIBNET
- Excellent faculties & vibrant staff.
- Ample scholarships and free ships
- Promoting research-oriented activities
- Full-fledged infrastructure facilities in-side the campus
- Spiritual and academic atmosphere
- Plastic free, litter free, green, and eco-friendly campus.
- Yoga and Fitness Centre
- Hues Hub; Algebra Intellectual Hub, Bibliosmia club, Psithurisma Craft Club, Algebra Reporters

Hub, Arabic Club, Brio English Club, ED Club, INNSAEI Students' Gallery

- Alumni spread all over the globe
- High speed broadband/Wi-Fi campus
- Centrally monitored Public Address System
- Automated time scheduled system
- 24 x 7 CCTV video surveillance

Institutional Weakness

The college being located in a remote, economically and socially backward region, updating girls' students to a more advanced technology in teaching learning process outside the campus hours is a herculean task. Though some of students are exposed to the various platforms of online classes in working hours, a considerable chunk of them has less access to the various platforms for virtual learning at home. By the support of UGC funds and Kerala government funds the infrastructure upgraded and lounded ICT enabled teaching-learning facilities. Moreover, the college governing body has taken initiatives to make infrastructure development with the help of PTA, ALUMNI, and staff council etc.

- No separate Transportation Facility for the college
- No funding from UGC etc for want of accreditation
- Limited UG and PG programmes.
- Limited MOUs and collaborations
- Lack of foreign students and Foreign collaboration
- Social backwardness of students
- Limited self-financing and vocational courses.
- Lack of funded projects
- Students have poor input status
- Limited industry-institute linkages
- Weak social and economic background of the students hinders their studies

Institutional Opportunity

Both the student and teaching community in the college are in good potential to grow as they possess high credentials in their academic and co academic activities. The majority of faculty members the college are youngsters possessing the good attributes of sincerity, motivation and research aspirants. Young and vibrant faculty members are always set to equip students to face the competitive world and, at the same time, to mould their wards as the tolerant and responsible citizens. The different platforms like Students Union, NSS, Career Club, Readers Forum, Women Development Cell, Research Council, field visits and internships, training and coaching facilities provide ample opportunities and exposure to grow for both the students and faculty members in the college. The college with unparalleled human and infrastructure resources can channelize further studies on sustainable development and offer courses which are globally relevant.

- Adequate land for future expansion of the college.
- Scope for starting new innovative courses
- Tie-up with Arab Women universities for faculty and students exchange programmes.
- Possibility to grab more funds from UGC, RUSA and other research funding agencies
- Opportunity of raising funds from active alumni for developmental needs

- Introduction of more career-oriented Diploma/ Certification Programmes
- Exploring National/ International Faculty/Student Exchanges is possible.
- International collaboration may be fostered to attract foreign students and resource sharing
- The research output can be enhanced through funded research projects and quality publications in refereed journals.
- College can enter into more foreign collaborations and obtain membership/accreditation from international agencies.
- Research output of the faculty can be improved by providing various supportive mechanisms.

Institutional Challenge

Student dropouts especially of girls has been found to be an institutional challenge both in terms of resource and opportunity. Through the effective intervention of the college through sensitisation of parents regarding the importance of higher education and counselling the truant students, the level of drop outs has subsided. The college council have been studying about the reasons of dropouts and rectifying the issues to get solved.

substantially. As majority of students hail from poor socio-economic background, it is difficult to meet the financial expenses for their daily running. The lack of scholarships will affect their academic expenses. Then the college has initiated to provide them scholarships, free ships from government / management schemes.

Paucity of funds for the aided college for the maintenance of infrastructure also brings handicaps in the smooth running of the institution. On discerning this lacuna in implementing the ICT enabled teaching –learning process, upgrading all classes into smart classrooms with necessary gadgets apart from giving provisions for accessing online content in the Digital Section of the Library.

- Mobilization of Financial resources
- Goal Orientation among students coming from ordinary and orthodox backgrounds
- Lack of international networks of students/teachers/institutions
- Lack of dreams and disinterest to studies especially for girls
- Challenge for student's progression especially in Higher Studies
- Transforming higher proportion of slow learners to main stream advanced learners is a significant challenge.
- Reducing Drop out Ratio is a big challenge especially among girls' students.
- Starting more UG and PG Programmes
- Boosting research contribution of teachers in terms of projects, publications and patents
- Broaden and deepen remedial programmes to improve results at UG level
- Building more campus infrastructure in terms of class rooms, smart rooms, auditorium, etc.
- More academic linkages with outside institutions
- Undue delay in sanction from Government to fill permanent teaching and NTS posts is a serious challenge.
- With limited infrastructure, it is difficult to attract companies, foreign students, resources to campus.
- Traditional graduate programmes need to be upgraded to improve employability and competence
- Timely revision of curriculum
- Delay in sanctioning of teaching and administrative positions by the authorities is another hurdle.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College Council, IQAC, Staff council, Departments and all Cells and bodies are functioning effectively

Through **Student's handbook, Academic Calendar, Academic plan, Guiding instructions and Strategic plan**, various activities of the clubs, observance of important days and other programmes. Academic, co-curricular and extra-curricular activities are planned and announced.

Add-on/Certificate programmes are implemented

Teachers participates in **curriculum development and assessment activities**

The College **CBCSS Cell** implements academic initiatives for each programme,

Teacher's handbook: semester/year teaching plan, necessary documents, forms and details of concerned classes and students.

SCINTILLA: Utilisation of free periods.

JYOTHIRGAMAYA Guidance Programme for identifying of slow learners, average learners and advance learners,

ALGEBRA Intellectual Hub; Technology Creativity and Innovation Team maintains students' blogs, social media pages, YouTube channel etc.

Arabic Phonetics & Phonology Course is provided for Advanced learners.

Teaching opportunities in **Junior Classes** and **Madrassa**

Department Canvas published in *SARGAMUGULANGAL* Blog

BAITHUL HIKMA (House of Wisdom): Edu Blog prepared by the Heads of each Departments.

AIWAC TUBE YouTube channel, *Silsilathul Adabiyya* (History of Arabic literature in bits) etc

INNSAEI Students' Gallery: an open platform to share Intuitive thoughts and ideas.

Dar Al Hikma College Central Library is a fully automated one with *Koha*.

Research Forum, a platform for UG & PG students,

Career Orientation for the students

Expert Lectures/Invited Talks are conducted on a regular basis.

Exhibitions, Film Shows, Industrial/Field Visits, Study Tours, Academic Projects provide experiential

learning.

Assignments: Students have to submit assignments

Seminars/Viva Voce: Course related topics are assigned to students

Addition to which **Class tests** are conducted in **online and offline**.

Project Report, External Viva and Internal mock Viva: The final semester UG and PG students have to submit

Human Values and Ethics Committee offered courses in last 5 years

Women Development Cell (WDC) organized **NATIONAL WOMEN'S DAY SEMINAR** on the title '**WOMENHOOD: The Path, The Power, The Passion**' and in 2020-21 **NOON NISWA Feminine Fest** led by prominent women figures and ideal personalities in various fields.

'**Women of the year Award**' is distributed each year

International creativity award for women writers

ESPECTRO Diversity Campaign was one of the most successful compilation of programmes

Teaching-learning and Evaluation

- Admissions are strictly **adhered university rules, reservation policy**.
- Through **Student's handbook, Academic Calendar, Academic plan, Guiding instructions and Strategic plan**, various activities of the clubs, observance of important days and other programmes. Academic, co-curricular and extra-curricular activities are planned and announced
- The college is using **ICT tools** and supplements
- Experienced **Teachers Strengthen the Academic Activities**.
- **Jyothirgamaya Guidance Programme:** the institution assesses the learning levels of the students and organises special Programmes
- **Project based learning:** applications of academic theories and methodologies for socio-economic analysis through project studies
- The **Brio-English club** conducting various programmes
- **HUES HUB:** is a unique of experience
- **Innsæi Students' Gallery:** It is an emaculate corner where they can showcase and commemorate their calibre and brilliance.
- The **library Advisory Committee** regularly distributes library users award and conducts activities
- **IZAATH College Radio**
- **Algebra Intellectual Hub:** Algebra organized by a brilliant team of advisor, student coordinators, Bibliosmia writer's forum, Psithurism craft club, Algebra reporters etc.
- **Industrial Visits /Field Visits, Study Tours**
- **ED Club** organized different add on courses for the students

- **Organic farming**
- **Palliative Care**
- **Research Council** focus on research.

- **Women's Development Cell:** Conducts various activities, Competitions, etc
- **Readers Forum** consists of the student representatives from various departments
- **Panel Discussions, Group Discussions, Quiz Competitions** are regularly organized by different departments
- **National and international seminars, Academic workshops, and invited talks** conducted by various departments
- **Language Tackling Workshops:** The Departments organizing skill development workshops
- **Career Guidance Cell** conducted UGC –NET, K-TET, PSC coaching.
- **Handwritten Magazines, Wall Magazines**
- Participation in **intercollegiate competitions**
- **Moyinkutty Vaidyar Square:** The beautiful open area for cultural programmes & events.
- **Valley Farm Debate Corner:** for debates and meetings.
- **Abhayam** - a social service initiative
- **Observation activities** by Nature club
- Survey-Haritha Keralam Project
- Students participate in certain **practical tasks**
- **Life-Skills training:** self-defence training, Swimming training, Fire and safety training, Basic life support etc.
- The internal examinations are conducted by **Internal Examination Committee (IEC) headed by a Co-ordinator.**

- **CCTV Surveillance** ensures utmost transparency.
- **Programme and course outcomes are displayed to all.**
- The College evaluates the **attainment of Programme Outcomes, Course Outcomes** at regular intervals.
- A good number of students passing out.

Research, Innovations and Extension

- Through the **Student's handbook, Academic Calendar, Academic plan** and **Strategic plan**, the instruction of various activities of clubs, observance of important days and other programmes, academic, co-curricular and extra-curricular activities are planned and announced.
- The college is using ICT tools and supplements
- 12 MoUs and 1 Linkage
- **Project based learning:** applications of academic theories and methodologies for socio-economic analysis through project studies

- The **Brio-English club** conducting competitions and seminars
- **HUES HUB:** Hues Hub is a unique experience for our college.
- **Innsæi Students' Gallery:** It is an emaculate corner where they can showcase and commemorate their calibre and brilliance.
- The **Library Advisory Committee** regularly distributes library users award and conducts different activities.

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- **ED Club** organized different add on courses for students
- **Invited talks and seminars**
- **Organic farming**
- **Palliative Care**
- **Research Council** of the department of Arabic.

- **Women's Development Cell:** Conducts various activities, Competitions.
- **Readers Forum** consists of the student representatives from various departments
- **Panel Discussions, Group Discussions, Quiz Competitions** are regularly organized by different departments and wings
- **National and international seminars, Academic workshops, and invited talks** conducted by departments
- **Language Tackling Workshops:** The Departments organizing Communication skill workshops
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- **Programme and course outcomes are displayed and communicated to teachers and students**
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Infrastructure and Learning Resources

The Campus

The Institution has adequate infrastructure and physical facilities for teaching- learning as stipulated by the University of Calicut, Government of Kerala and University Grants Commission (UGC). The college has a campus area of 10.5 acres and builds up area of 7000 M2. The college buildings consist of A,B,C,D,E, and F block

Dar Al-Hikma Central Library offers Online Public Access Catalogue (OPAC) The OPAC is a module of KOHA software. The details of integrated library management system as follows.

Network Resource Centre provides three computers with high-speed internet facilities.

Plagiarism checking service '**Urkund**' is provided in the library, which proves beneficial for the research scholars.

Physical Facilities

- **Smart Classrooms**
- **Research centre**
- **Informatics Centre and Language Lab**
- **Seminar Hall**
- **Auditorium**
- **Network Resource Centre**
- **Yoga and fitness centre**
- ***Dar Al Hikma* Central library**
- **Reprographic Centre**
- **Open Stage**
- **Internet & Wi-Fi Facilities**
- **General & Academic Store**
- **HUES HUB**
- **College Website**
- **Counselling centre**
- **Residential Facility**
- **Mess and Cafeteria**
- **Ladies Retiring Room**
- **Day Care Facilities**
- **Availability of International Education Channels**
- **IZAATH College Radio**
- **College Ground**
- **Health Care Facility**
- **Parking Space**
- **Safe-Drinking Water**
- **Generator/UPS Power Supply**
- **24X7 CCTV Surveillance**
- **Readers' Forum**
- **Union Corner**
- **Valley Farm Debate Corner**
- **Moyinkutty Vaidyar Square**
- **Visitors' lounge**
- ***Alsinathu dwad* Arabic club**
- **GLEE arts and cultural club**
- **ALGEBRA intellectual hub,**
- **BIBLIOSMIA writers' forum,**
- **PSITHURISMA craft club**

- **INNSAEI Students gallery**
- **Play Ground**
- **Yoga and fitness centre**
- **Indoor corner**

The institution has already astonishing upgradation of the ICT infrastructure. All the classrooms are equipped either with smart TV or with projector and internet facility and a broadband internet connection

- Library management software Koha upgraded the library in to the digital platform
- Access to e-journals and e-books are provided by the N-LIST. The membership in shodhsindhu, shodhganga, ePgPathshala, shodhgangothri were also the achievements within last five years
- National digital library member ship in 2017, D space digital library software from 2018,
- Annual Maintenance Contract with Amster Business Corporation makes proper maintenance and updating of ICT facilities

Student Support and Progression

Large number of students **benefitted with scholarships/free ships** from government and non-government agencies

Capacity building and skill enhancement initiatives are broadened such as **soft skills, Language and communication skills, Life skills (Yoga, physical fitness, health and hygiene)** and **ICT/computing skills**

Guidance for competitive examinations and career counselling

Institution has a transparent mechanism for timely **redressal of student's grievances** through Implementation of guidelines of statutory/regulatory bodies, Organisation wide awareness and undertakings on policies with zero tolerance,

Mechanisms for submission of **online/offline students' grievances and timely redressal** of the grievances through appropriate committees.

Committee is very vigilant against sexual harassment and ragging cases,

Anti-Ragging Cell, Anti-Harassment Cell, Grievance Redressal Cell also have the student representatives to voice their matters so that it can be dealt effectively.

The students' union functions as the mainly influential stakeholder in both the academic and non-academic activities related to the institution. The institution conducts elections yearly as per the guidelines of the University of Calicut to form students' union.

Students getting **benefitted with placements in academics** and other related areas.

Many students **qualified with NET /SET/ TET**

Students participating in **state /national and international level of examinations**

AIWACOSA (Anvarul Islam Women's Arabic College Old Students Association Mongam) is the Alumni Association of the institution registered under the *Societies' Registration Act*.

Financial support and non-financial supports are offered timely from Alumni time to time

Governance, Leadership and Management

- The College is governed and managed by the **Kerala Jam-iiyyathul Ulama (Regd.)**
 - The college has a **well-organized management** structure led by college governing body under the leadership of College Correspondent.
 - Through **decentralization and participatory management**, the college strives hard realize its mission, vision, objectives and core values in academic, administrative and non-academic matters.
 - The College **Governing Body, Staff Council and IQAC** in consultation with the departments and various bodies chalk out the strategic plan and policies.
 - All **statutory and non-statutory bodies**, clubs and cells function with defined objectives.
 - College implements **several welfare measures** and Faculty Empowerment strategies.
 - During the last five years, the college has **organized professional development courses/workshops/seminars** for students, teaching and non-teaching staff.
 - The college implements **e-governance** in areas of administration, finance and accounts, student admission, attendance, TC and examination.
 - The college follows a **Performance Appraisal System** for TS and NTS.
 - **Strategic Plan 2018-2023** is the comprehensive strategic plan implementing successfully in the institution.
 - **The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures,**
-
- The institution and management offer **very good support and guidance to faculty members** for fulfilling their personal and academic outreach
 - The staff council is formed in the institution to coordinate the **common interest of the staff and facilitate** the welfare needs of the staff,
 - Institution conducts internal/external financial audits regularly
 - **Institutional strategies for mobilisation of funds and the optimal utilisation of resources are accurate.**
 - The IQAC of the college makes it **mandatory for all the cells and committees** to take decision by convening meetings of the respective bodies and maintaining minutes thereof.
 - The student co-ordinate of the cell **maintains all the minutes and offer relevant documents related to the functions of the cell** and makes these available to authorities concerned for inspection.
 - **The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities**

Institutional Values and Best Practices

- **Suraksha** has initiated many gender-sensitive and equity programs

- As a part of fitness drive, the institution encourages students for Karate, shuttle badminton., **Yoga and fitness centre for women** is attached with hostel facilities.
- **CCTV:** A round-the-clock surveillance system to assure a safe environment.
- Apart from this, the functioning of the **Anti-Ragging Cell, Anti-Sexual Harassment Cell, Internal Complaint Committee, Redressal Committees and Discipline Committee** in the institution promise the well-being of our students.
- The counselling centre '**The Rapport**' gives timely assistance to the students.
- the women development cell conducts a **swimming training** for interested students.
- **Woman of the year award** is presented each year for women services in society and Arabic language development.
- Human values and development cell offers courses in **Gender issues and cyber security** among students.
- Fire continues to be one of the greatest risks we face. The **NSS Volunteers** were given training in **first aid, trauma care and fire and safety rescue**.
- **Solar energy biogas plant Sensor based energy and LED bulbs** are used
- **Degradable and non-degradable waste management** systems are used effectively
- **Water conservation** facilities are used
- **Green campus initiatives** are used inside the campus
- **Green audit energy audit and environmental audits** are conducting regularly
- Campus keeps **disabled and barrier free environment** exists
- Keeping **tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities**
- **sensitizing students and employees to the constitutional obligations:**
- **keeping prescribed code of conduct for students, teachers, administrators and other staff**
- **Institution celebrates / organizes national and international commemorative days, events and festivals**

Best Practices

A - SWASHRAY PROJECT: Self-enrichment as a prime step towards social contribution

- **Wakf**
- **Madrassa Teacher**
- **Sullivan-Keller student teacher programme**
- **Bingo Help Desk**

B: Creative spaces for Enhancing Self and Social Awareness:

- **Hues Hub**
- **The World in my Canvas**
- **Students' magazine**
- **Innsaei student's gallery**
- **ED club programme**
- **MUSE**
- **Abhayam**
- **Pain and Palliative initiatives and Trauma Care**

- **Izaath 96.8**

Distinctiveness

- **Educational advancement among the south-Indian community**
- **Social and cultural spheres**
- **Political arena**
- **Literary field**
- **Agricultural field**
- **Entrepreneurship**
- **'Betti udhaan' project**
- **Women Development Cell- (WDC)**
- **Language Club**
- **Intellectual and Research Ecosystem**
- **Creativity and Soft Skill Enhancement Initiatives**

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ANVARUL ISLAM WOMEN'S ARABIC COLLEGE MONGAM
Address	ANVARUL ISLAM WOMENS ARABIC COLLEGE MONGAM MONGAM P.O. MALAPPURAM (DT.) KERALA PIN 673642
City	MONGAM
State	Kerala
Pin	673642
Website	www.aiwacollege.ac.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Jubailiya P	0483-2772048	6238162679	-	aiwacollege@gmail.com
IQAC / CIQA coordinator	Shakeeb Kt	0483-2772849	9744368789	0483-2772849	drktshakeeb@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes Minority Certificate.pdf
If Yes, Specify minority status	
Religious	Religious
Linguistic	
Any Other	

Establishment Details				
Date of establishment of the college	08-06-1968			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Kerala	University Of Calicut	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	23-08-2011	View Document		
12B of UGC	23-08-2011	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	ANVARUL ISLAM WOMENS ARABIC COLLEGE MONGAM MONGAM P.O. MALAPPURAM (DT.) KERALA PIN 673642	Rural	10.5	7000

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Arabic	36	Plus Two	English	40	19
UG	BA,Arabic	36	Plus Two	English	40	31
UG	BA,Economics	36	Plus Two	English	40	28
PG	MA,Arabic	24	UG	English	10	7
Doctoral (Ph.D)	PhD or DPhil,Arabic	36	PG	English	12	0

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				3				15			
Recruited	0	0	0	0	1	2	0	3	8	7	0	15
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				8
Recruited	5	2	0	7
Yet to Recruit				1
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	1	0	3	0	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	1	1	0	0	1	0	3
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	5	0	9
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
		0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	243	4	0	0	247
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	15	0	0	0	15
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	0	0	0	0	0
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	1	14	0	2
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	62	47	46	45
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	69	49	52	34
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	2	0	0
	Others	0	0	0	0
Total		132	112	98	81

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Anvarul Islam Women's Arabic College Mongam is a pioneer educational institution; imparting higher education to the girl students since 1968. It welcomes and adopts the new trends in higher education. The curriculum of all UG and PG programmes offered by the college strictly adhere to the Choice Based Credit Semester System (CBCSS). The college ensures value-based education and environmental awareness by incorporating relevant module. Students have to submit mandatory projects/dissertations at the completion of the programme. Community engagement and social services are also being imparted to the students through curricular, co-curricular and extra-curricular activities. All courses
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	<p>and programmes are designed in accordance with requirement of new generation in nature and content. In this context, programs like lecture series, workshops, conferences, etc are conducted with an interdisciplinary orientation. The open courses offered by all departments are the most visible examples of the integration of interdisciplinary and multidisciplinary approaches to the curriculum by the affiliating university. The institution is also keen to make its research programs more diverse and modern by incorporating an interdisciplinary approach to focus on society's most pressing issues and challenges. The college breaks the traditional barriers in academia through the add-on/certificate programmes. The management has also tried to offer more academic programmes in the near future with the sanction of university and state government.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>The institution does not have academic autonomy; hence it adheres to the norms put forward by the University of Calicut to which it is affiliated to. The college is a recognised local chapter of SWAYAM NPTEL and students are encouraged to enroll in various courses offered by the same. With the implementation of Academic credit transfer, students can garner credits for courses opted from this MOOC platform. Moreover, efforts are being taken by the institution to promote academic collaborations between colleges and universities to enable research and learning. In future this academic networking would facilitate multiple entries and exits, and inter college alliance in education.</p>
<p>3. Skill development:</p>	<p>The institution has taken promoting measures for the skill development of students to meet the novel challenges of society. And it has become an important focus in the revised curriculum of the University. All the students of the institution are offered courses for their skill development. In doing so, soft skills like presentation and interview skills; general language skills such as listening, speaking, reading and writing; and writing for special purposes like writing for media and academic writing, etc. are integrated into the curriculum. Hence, the students who enrol every year are enabled with the skills required for their personal and professional development. Moreover, the college has introduced different skill development programmes under Internal Quality Assurance Cell (IQAC) Students'</p>

	<p>Union, National Service Scheme (NSS), ED Club, Arabic Club, Brio English Club etc by offering different types of skill acquisition activities, HUES HUB, ALGEBRA Intellectual Hub offering various skill entrepreneurship, Information Technology, skill creativity enhancement programmes and conducting hands on training, and INNSAEI Student's Gallery introduces more experiential methods to adopt and develop different aspects of skill like invention and composition.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institution gives focus on disseminating Indian values and knowledge to shape the young minds for meeting their future challenges. Institution has introduced YOGA and Fitness Centre and celebrates International YOGA Day. The college promotes natural organic farming practices of indigenous nature in the adopted village under the National Service Scheme (NSS) initiatives. The college organizes study tours to explore the cultural and linguistic diversity of our great nation.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institution has given thrust to Outcome Based Education to identify inherent skills and potentials of the learners and their cognitive levels. Programme outcomes (POs) and course outcomes (COs) and Programme Specific Outcome (PSO) are explained well in the syllabi of all programmes and they are transacted to students and published in the college website. Each class begins with stating the expected outcomes and teachers use direct and indirect methods to measure the level of outcome attainment.</p>
<p>6. Distance education/online education:</p>	<p>Technology-enabled learning has become increasingly important in today's educational environment. Being the institution an affiliated college, there are only limited scope for providing distance/online education. However, faculty and students are promoted to do online courses through different platforms. The college assists the faculty members in properly for preparing Self Learning Materials for the Department of Distance Education of affiliated university as part of the promotion of distance learning. As the result the alumni continues higher studies in Distance mode if faces difficulties in regular stream. As part of promoting online education, the college has become local chapter of SWAYAM-NPTEL. Benefits of digitalisation in online mode will be planned more from next</p>

academic year.

NAAC

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
130	124	128	118	93
File Description		Document		
Institutional data prescribed format		View Document		

1.2

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	4	4	4

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
286	228	194	138	97
File Description		Document		
Institutional data in prescribed format		View Document		

2.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
93	78	78	78	78

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
66	52	40	20	19

File Description	Document
Institutional data in prescribed format	View Document

3 Teachers

3.1

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	19	22	17	14

File Description	Document
Institutional data in prescribed format	View Document

3.2

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
18	19	22	17	14

File Description	Document
Institutional data in prescribed format	View Document

4 Institution

4.1

Total number of classrooms and seminar halls

Response: 12

4.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
27.36	36.14	22.81	4.18	15.46

4.3

Number of Computers

Response: 41

NAAC

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Planning

1. **The College Council, IQAC, Staff council, Departments** and all Cells and bodies conduct meeting regularly and effectively.
2. Through **Student's handbook, Academic Calendar, Academic plan, Guiding instructions and Strategic plan**, various activities of the clubs, observance of important days and other programmes. Academic, co-curricular and extra-curricular activities are planned and announced for proper implementation.

Implementation and Delivery

1. The College **CBCSS Cell** implements elective courses in each programme, which the College updates according to the current needs of students.
2. **Teacher's handbook:** semester/year teaching plan, necessary documents, forms and details of concerned classes and students.
3. Each department prepares **Teaching Plan** and submits **Syllabus Completion Report**.
4. An **Extra Period Register** is maintained by each department to record the extra hours taken by faculties.
5. **SCINTILLA:** Utilisation of free periods. A pop talk opportunity is given to students to deliver small talk on random topics which helps them to develop their soft skills.
6. Academic-Industry Interface programmes, Delivery talks by using e-learning resources, Lecture capturing system, Audio video recording, Sharing study materials through **Google classrooms, Edublog** etc are conducted for effective delivery of curriculum.
7. **JYOTHIRGAMAYA Guidance Programme** from identifying of slow learners, average learners and advance learners, providing them with various skill based and educational programs and initiatives which includes:
 - **STUDY BUDDY** Peer Teaching system.
 - **Remedial Courses** are provided for Slow Learners.
 - **ALGEBRA Intellectual Hub** includes a **Technology Creativity and Innovation team** maintains students' blogs, social media pages, YouTube channel etc.
 - **Arabic Phonetics & Phonology Course** is provided for Advanced learners.
 - Advanced Learners are provided with teaching opportunities in **Junior Classes** and **Madrassa** where they teach Arabic Language and Literature.

Initiatives for effective implementation

- 1.College Central Library and IT Center maintain **Wall Magazine** to provide latest updates and new information to students.
- 2.Each department conducts **Bridge courses and Value-added courses**.
- 3.Each department exhibit **Department Canvas** and the contents are published in **SARGAMUGULANGAL** Student's' blog periodically.
- 4.**BAITHUL HIKMA** (House of Wisdom): Edu Blog prepared by the Heads of each Departments, provides students access to teaching aids.
- 5.**AIWAC TUBE** YouTube channel enables students to learn Arabic Language lectures especially on Arabic Grammar and Prosody, **Silsilathul Adabiyya** (History of Arabic literature in bits) etc
- 6.**INNSAEI Students' Gallery**: literally an open space for students to share their Intuitive thoughts and ideas about anything and everything.

Other supporting initiatives

- 1.**Dar Al Hikma College Central Library** is a fully automated one with **Koha**.The central library is equipped with large number of books, newspapers, manuscripts, periodicals, print journals, and reference books, digital library and E- Resources like N-LIST, and INFLIBNET are also available.
- 2.**e-magazines and Audio books** are main attraction of **Library Blog**.
- 3.**Research Council (Research Forum)**, a platform for UG & PG students, helps them present research papers and discuss latest issues pertaining to their discipline.
- 4.**Career Orientation** for the students provides them with a broaden view of the job opportunities.
- 5.**Expert Lectures/Invited Talks** are conducted on a regular basis.
- 6.**Exhibitions, Film Shows, Industrial/Field Visits, Study Tours, Academic Projects** provide experiential learning.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.2 The institution adheres to the academic calendar including for the conduct of CIE

Response:

The college is affiliated to the University of Calicut and adheres to the regulations of the university in conducting CIE and End Semester Examinations. Student evaluation and assessment is based on CBCSS introduced by the university.

- **CBCSS CELL** ensures effective implimentation of choice based credit system and timebounded centralised internal examinations.
- **Academic Calendar** and five year **Strategic plan** are prepared by Academic council with the assistance of Departments. Academic Calendar is Published and Distributed in the beginning of each academic year by IQAC to facilitate the ease of planning for teachers and students.

- For introducing and familiarizing academic activities, the Academic Calendar is included in **Student's Handbook** Published yearly by IQAC.
- **Teaching Plans:** Teachers prepare Teaching plans along with the details such as innovative methods in delivering the content.
- Each Departments submits **Syllabus Completion Report** to Academic council on completion of each semester.
- **Orientation on the Internal Evaluation** is provided to the first-year students and parents during their orientation programme. The syllabus and the question paper pattern are given to the students at the onset of each semester.
- **Online classes** were offered on regular basis during the **Lockdown due to pandemic**.
- **The Syllabi and model questions** are available in college website and library blog accessible any time
- **Progress Report:** A parents' meeting is organized by the end of each semester for discussing the students' performance in the internal examination. A **progress report** is prepared by the class teacher and signed by the parent.
- **Final attendance for APC:** The institution regularly prepares and publishes final attendance for Attendance/Progress/Conduct (APC) certificate after conducting the internal examinations.
- Out of total marks, 20% is ear-marked for internal evaluation which is done on the basis of:
- **Assignments:** Students have to submit assignments relevant to their courses in tune with the university rules.
- **Seminars/Viva Voce:** Course related topics are assigned to students for seminars/Viva to improve their knowledge.
- **Internal Examinations.** The schedule for conducting internal examinations, valuation of answer scripts, publishing of results and **PTA meeting** is intimated to the teachers and students one week before the commencement of the examinations. The internal examinations are conducted in a centralized manner by the Internal Examination Cell (CBCSS CELL). Two internal examinations are conducted as per the university guidelines for every course in each semester.
- Addition to which **Class tests** are conducted in **online and offline mode** according to circumstances of students.
- **Research Methodology programme:** The final year UG & PG students have to participate in the programmes/workshop on research methodology which helps them in preparing their Projects/dissertations report.
- **Project Report, External Viva and Internal mock Viva:** The final semester UG and PG students have to submit a project report.

File Description	Document
Upload Additional information	View Document
Link for Additional information	View Document

1.1.3 Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years

1. Academic council/BoS of Affiliating university
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Response: A. All of the above

File Description	Document
Institutional data in prescribed format	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 80

1.2.1.1 Number of Programmes in which CBCS / Elective course system implemented.

Response: 4

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.2 Number of Add on /Certificate programs offered during the last five years

Response: 26

1.2.2.1 How many Add on /Certificate programs are offered within the last 5 years.

2020-21	2019-20	2018-19	2017-18	2016-17
11	8	3	2	2

File Description	Document
List of Add on /Certificate programs	View Document
Brochure or any other document relating to Add on /Certificate programs	View Document
Any additional information	View Document
Link for Additional information	View Document

1.2.3 Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years

Response: 92.28

1.2.3.1 Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
292	214	159	138	81

File Description	Document
Details of the students enrolled in Subjects related to certificate/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

COURSES IN THE SYLLABUS

34 courses taught in the college are the cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. Details are attached as additional information.

COURSES OFFERED BY INSTITUTION

Human Values and Ethics Committee offered courses in last 5 years on:

- **Women, Gender and sexuality**
- **Environmental Studies**
- **Human Rights**
- **Academic integrity and values**
- **Social integrity and ideological tolerance**
- **Indian cultural values**
- **Ethics and Ethical decision making**
- **Cyber Security**

PROGRAMMES AND EVENTS CONDUCTED BY INSTITUTION

- College conducted programmes and events on Gender, Environment, human Rights and Values and professional ethics on days of national and international importance. A total number of **86** programmes were conducted on the issues in last five years.
- **Women Development Cell (WDC)** is well functioned and conducts numerous activities and programmes each year. In 2019-20 Women development Cell organized **NATIONAL WOMEN'S DAY SEMINAR** on the title '**WOMENHOOD: The Path, The Power, The Passion**' and in 2020-21 **NOON NISWA Feminine Fest** led by prominent women figures and ideal personalities in various fields.
- '**Women of the year Award**' is distributed each year considering the achievements and contributions of female Arabic students and teachers in empowering women.
- **International creativity award for women writers** conducted on 17th October 2020 by including eminent female Arabic scholars considering the service rendered in the field of Arabic language and literature
- **Academic Excellency Award** is distributed to deserving female personalities for their achievements and services in the academic arena.
- The College has conducted numerous programmes on promotion of universal values and to increase consciousness on national identities, fundamental duties and rights and gender equity.
- **ESPECTRO Diversity Campaign** was one of the most successful compilation of programmes in popularising the ideas of gender equity, human rights, nonviolence, humanitarian concerns, environment etc among students.

Environment and Sustainability

- The campus declared as "**Clean Campus Happy Campus**" (Class Room, College Cleaning Programme In Connection With Swachhta Pakhwara)
- **Green Club** Activities
- Declaration of **Plastic Free campus**
- The **NSS** organizes several programmes sensitizing students to environment. **Swachh Bharat Abhiyan** is a cleanliness drive to maintain a hygienic environment. Every year **World Environment**

Day is observed by planting saplings and cleaning the campus.

- Introducing of **Cloth Banners** for all activities

Human Values & Ethics

- The college maintain professional ethics in staff, faculty, student s, and other stake holders as these ethicates published in college website.
- **Quarantine Camp:** The college hostel is declared as the quarantine camp of the Morayur Grama Panjayath
- NSS introduced **One Day One Rupee** financial aid poject to collect for the disadvantaged.
- Students/staff contributed to **flood relief fund, Chief Minister's Distress Relief fund** and other philanthropic activities.
- Contributing funds to **Unity Pain and Palliative care** for the treatments to the diserving patients.
- **NSS** collected and distributed necessities at **flood relief camps** soon after the floods.
- **NSS** Blood donation camps, homes visit for the destitutes (with **clothes and other necessities** to inculcate human values.)
- Common courses address secularism, Gandhism, gender issues, human rights, nonviolence, humanitarian concerns, weather changes etc for all students.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View Document
Any additional information	View Document

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 3.58

1.3.2.1 Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	4

File Description	Document
Programme / Curriculum/ Syllabus of the courses	View Document
MoU's with relevant organizations for these courses, if any Average percentage of courses that include experiential learning through project work/field work/internship	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Any additional information	View Document

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 22.38

1.3.3.1 Number of students undertaking project work/field work / internships

Response: 64

File Description	Document
List of programmes and number of students undertaking project work/field work/ /internships	View Document
Any additional information	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders 1) Students 2)Teachers 3)Employers 4)Alumni

Response: B. Any 3 of the above

File Description	Document
Any additional information (Upload)	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View Document
URL for stakeholder feedback report	View Document

1.4.2 Feedback process of the Institution may be classified as follows: Options:

1.Feedback collected, analysed and action taken and feedback available on website

- 2. Feedback collected, analysed and action has been taken
- 3. Feedback collected and analysed
- 4. Feedback collected
- 5. Feedback not collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Upload any additional information	View Document
URL for feedback report	View Document



Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 72.33

2.1.1.1 Number of students admitted year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
132	112	98	81	60

2.1.1.2 Number of sanctioned seats year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
144	130	130	130	130

File Description

Document

Institutional data in prescribed format

[View Document](#)

Any additional information

[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 60.73

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
63	63	46	47	28

File Description

Document

Average percentage of seats filled against seats reserved

[View Document](#)

Any additional information

[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

IQAC and the Departments of the College scrutinize the socio-economic, curricular and extracurricular aspects of each student during and after the admission process. Through **Jyothirgamaya** Guidance Programme the institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners. Special sessions devoted to sensitise students to explain programme outcome along with the description of the vision and mission of the institution.

ORIENTATION AND ASSESSMENT METHODS

- **Jyothirgamaya Guidance Programme;** from identifying of slow learners, average learners and advance learners, providing them with various skill based and educational programs and initiatives until each group of students complete their respective goals.
- **Orientation Programme:** for the first-year students and parents to facilitate academic preparedness and to equip them to cope up with the changing trends in education system.
- **Jyothirgamaya Entry level tests**
- **Counselling:** to have a better understanding of the students; and their strength and weaknesses.
- **Bridge Course:** to bridge the gap between the subjects at pre-university level and the subjects they will study during graduation (for the fresher's of UG & PG). The syllabus includes general awareness on the syllabus, pattern of examination, semester system, scope, application and the expected outcome.

SPECIAL PROGRAMMES FOR SLOW LEARNERS

- **Study Buddy System:** Class Teachers divide students in the Class into two groups in which Advance Learners are tied with Slow Learners to provide assistance in learning process.
- **Remedial Coaching:** initiative taken by IQAC and implemented through departments to provide special coaching to slow learners
- **Additional books** and assignments are given to slow learners to make them engaged with more academic activities.

SPECIAL PROGRAMMES FOR ADVANCED LEARNERS:

- **ALGIBRA Technology Creativity Innovation team:** formed with Advanced Learners who are brain and spine of tech and innovative initiations of the College such as blogs, Facebook pages,

YouTube channel etc.

- **Research Forum**, a platform for UG & PG students, helps them present research papers and discuss latest issues pertaining to their discipline.
- **Earn while learn:** cafeteria for students
- **Phonetics course** is provided for Advanced learners which helps them to acquire Advanced Knowledge and Skill in Arabic Phonetics.
- Advanced Learners are provided with teaching opportunities in **MADRASA (junior Classes)** where they teach Arabic Language and Literature.
- **College library** is facilitated with a specialised pool of learning materials to prepare for competitive examinations.
- **Award/ Endowment Distribution:** The toppers of each semester are honoured by awarding special endowments on the occasions of the college-level programmes.
- **NET/SET/KTET/and other competitive exam coaching** facility is provided for students, by which large number of students qualifies them

GENERAL PROGRAMMES

- The institution offers an effective **mentoring system** in which the mentors help the mentees in reducing stress and bring them up to the mainstream.
- A dynamic **Career Guidance System** assists the students in choosing right career path. Orientation for higher education and soft skill development programmes are arranged.

File Description	Document
Upload any additional information	View Document
Past link for additional Information	View Document

2.2.2 Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 15.89

File Description	Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The college with the support of Students Union, NSS, Career Club, **HUES HUB**, Innsæi Students' Gallery,

Women Development Cell, Brio English Club, Arabic club, ED club, etc has deliberately made efforts to improve the learning experience of the student. The college is using ICT tools and supplements to the departments to ensure a student-centric learning process.

EXPERIENTIAL LEARNING PRACTICES

- **Project based learning:** applications of academic theories and methodologies for socio-economic analysis through project studies
- **Exhibitions, festivals and food Expos** conducted in different occasions
- The **Brio-English club** conducting competitions and seminars
- **HUES HUB:** Hues Hub is a unique experience for our college. It aids us to evince the innate traits and calibre of our students.
- **Innsæi Students' Gallery:** It is an emaculate corner where they can showcase and commemorate their calibre and brilliance. The corner is adorned with different art forms like pin art, word art, sand art, etc
- The **library advisory committee** regularly distributes library users award and conducts different activities
- **IZAATH College Radio**
- **Algebra Intellectual Hub:** Algebra organized by a brilliant team of advisor, student coordinators, Bibliosmia writer's forum, Psithurism craft club, Algebra reporters etc. Algebra corner enchanted with meaningful quotes, cd art and also an area to mention the comments.
- **Jyothirgamaya Guidance Programme:** the institution assesses the learning levels of the students and organises special Programmes
- **Industrial Visits /Field Visits, Study Tours**
- **ED Club** organized different add on courses for the students
- **Invited talks and seminars**
- **Organic farming**
- **Palliative Care**

PARTICIPATIVE LEARNING PRACTICES

- **Research Council** of the department of Arabic.
- Programmes and events organized by the **clubs and forums**
- **Women's Development Cell** : Conducts various activities, Competitions, etc
- **Peer teaching and Team teaching** system followed by all departments.
- **Readers Forum** consists of the student representatives from various departments
- **Panel Discussions, Group Discussions, Quiz Competitions** are regularly organized by different departments and wings
- **National and international seminars, Academic workshops, and invited talks** conducted by various departments for enhancing subject updation and academic excellence.
- **Language Tackling Workshops:** The Departments organizing Communication skill workshops by inviting native scholars.
- **Career Guidance Cell** conducted UGC –NET, K-TET, PSC coaching.

- **Handwritten Magazines, Wall Magazines**
- Participation in **intercollegiate competitions**
- **Moyinkutty Vaidyar Square:** The beautiful open area for cultural programmes & events.
- **Valley Farm Debate Corner:** for debates and informal meetings.
- **'Abhayam'** - a social service initiative programme by constructing homes for the homeless.
- **Observation activities** by Nature club
- Survey-Haritha Keralam Project

PROBLEM-SOLVING METHODOLOGIES

- Students are encouraged to participate in certain **practical tasks such as modalities of Banking Activities and Zakat system.**
- **Computer-assisted learning:** Language lab is facilitated to give opportunity to interested students to govern suitable approach to develop the language acquisition capacity of learner with special reference to defined cases.
- **Projects** in the Economics department are selected on the basis of **contemporary economics issues and faculties** are encouraging students to select such topics for discussion and dissertation.
- **Life-Skills training:** self-defence training, Swimming training, Fire and safety training, Basic life support etc.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2 Teachers use ICT enabled tools for effective teaching-learning process.

Response:

The college has maintained a unique modern ICT enabled culture along with necessary supporting facilities to enrich the teaching Learning Process and to attain an enhanced outcome. A major benefit of ICT is to make classroom teaching more effective. The teaching faculties of the Institution are regularly engaged in using ICT to enhance the learning experience of students. To excel in the computing/ software skills the college has organized a crash training Programme for faculty members in the college.

Smart Class Rooms

All classrooms are well equipped with LED TV / LCD projector, audio system, with internet Wi-Fi connectivity. The campus is Wi-Fi enabled and is accessible to all. The seminar hall is equipped with multimedia facilities in order to conduct invited talks and webinars using ICT facilities. You Tube lectures and Educational videos are provided for effective and affordable self learning and to enhance a global ambiance in academic environment. Lectures of the faculties are available in YouTube channel.

ICT Assessment

Various assessment tools like Google forms, quizzes, questionnaires are utilized by the teachers for quick and effective evaluation. ICT enabled assessment reduces the chaos in subjective evaluation and immediate rectification is enabled. Each Department is equipped with computer including reprographic facilities.

Informatics Centre & Language Lab

The institution has Informatics Centre & Language Lab (IC&LC) with 36 computers against 1 is reserved to persons with disabilities (*Divyangjan*) with sufficient softwares/facilities. All computers are connected over LAN with internet facility and accessible to all for teaching-learning, research, and other academic activities.

Dar Al Hikma Central Library

The Dar Al Hikma Central library is automated with Koha which is functioning effectively including in-out management system. It also furnished with ICT facility including 5 computers against 1 is reserved to persons with disabilities (*Divyangjan*) with sufficient softwares/facilities. The learning materials including books, research journals, e-journals, and e-books are available online. The e-resources like INFLIBNET and e-library are available to all through registered ID. The faculty members effectively utilize audio-visual aids to demonstrate the concepts to the students using the resources. The teachers are using ICT tools to deliver contents such as video Lectures, audio lectures, zoom Application, Google Form, etc. and for utilizing Google Class Room and Google Meet in general and particularly during the Covid-19 pandemic period.

Digital materials are provided to the students in order to supplement classroom teaching/virtual teaching. This exposure is clearly reflecting in their learning experience. During live video sessions, students are given the opportunity to raise their questions and clarifications regarding the topic of the class. Online tests are conducted and e-assignments are given through "Google class Room."

As the seminar presentation is an essential part of the course and subject, every department randomly selected students and asked them to present their assigned seminar topic by using Power Point presentation as scheduled by the concerned department. Online classes and assessments assist the teachers to utilize effectively. Virtual learning environment is effectively utilizing in the college by making use of ICT facility.

File Description	Document
Upload any additional information	View Document
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View Document

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 19.07

2.3.3.1 Number of mentors

Response: 15

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll.	View Document
mentor/mentee ratio	View Document
Circulars pertaining to assigning mentors to mentees	View Document

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 26.6

2.4.2.1 Number of full time teachers with *Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt.* year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	4	3	3

File Description	Document
List of number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. and number of full time teachers for 5 years (Data Template)	View Document
Any additional information	View Document

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)	
Response: 9.33	
2.4.3.1 Total experience of full-time teachers	
Response: 168	
File Description	Document
List of Teachers including their PAN, designation, dept and experience details(Data Template)	View Document
Any additional information	View Document

2.5 Evaluation Process and Reforms

<p>2.5.1 Mechanism of internal assessment is transparent and robust in terms of frequency and mode</p> <p>Response:</p> <p>The college strictly adheres the guidelines of the University of Calicut for maintaining continuous internal evaluation. As a part of a sound education strategy, the institution adopts a well-planned CIE (Continuous Internal Evaluation).</p> <p>At the beginning of each academic year the college conducts orientation programmes to make aware on various internal evaluation criteria and updated details of the rules and regulations. We have officially constituted an internal examination wing (CBCSS CELL) headed with a controller.</p> <p>In each semester, conducts centralized and department level internal examinations. Every teacher is to submit question papers to the controller. Each examination hall is equipped with CCTV surveillance, hence no malpractices are entertained. The results usually publish as per academic plan.</p> <p>The assignments and seminar topics are finalized by considering the relevance and recent developments in the respective subjects. The Grades/ Marks are distributed on the basis of content and performance.</p> <p>The students are encouraged to present their seminars by using ICT tools such as PowerPoint presentations. The academic calendar contains schedules of the assignment and other details. Each student</p>

is notified about the internal marks obtained before uploading to the university website. The students' grievances are addressed properly before the final uploading of the marks. The students who failed to appear in the internal examination are given a separate chance.

The grievances regarding the CIE addressed initially at the department grievance cell. The complaints regarding internal marks could be redressed at the department and college level.

Transparency

- The internal examinations are conducted by **Internal Examination Committee (IEC) headed by a Co-ordinator**. He carried out the *Planning the time table, allotting class rooms, collection and sorting of question papers, valuation and the publishing of consolidated mark lists*.
- **Question papers** for the internal exams are set according to the **pattern of University examination** and handed over to the IEC.
- The **venue** and the **date of the internal exam** will be **announced one week prior** to the exam.
- The **invigilation duty** for the teachers is allotted by the IEC
- The **answer scripts are valued on time and distributes** together with the discussion of question papers, enable the students to verify.
- Progress cards distributes through PTAs.
- **CCTV Surveillance** ensures utmost transparency.
- **Assignment/seminar/viva-voce:** The University advocates one assignment/Seminar for each course, project and viva voce in the VI semester for every UG programme and assigned with a project supervisor.
- **Assignment/seminar topics** for each course are **given in advance and evaluated with** proper suggestions and grading.
- Consolidated statement of APC & internal marks display on the notice board in order to submit grievances if any.
- The verified marks are **uploading to the university website** after the three-tier process of verification at the faculty, HOD and Principal Levels.

Robustness

- Internal examinations are held under the invigilation of faculties with 1:30 students.
- Examination halls open only 15 minutes before the examinations.
- Invigilators are given proper instructions.
- The students are given supplementary internal examination if they fail or want to improve their scores.
- Scribes are provided for differently abled students if needed.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.5.2 Mechanism to deal with internal/external examination related grievances is transparent, time-bound and efficient

Response:

We follow the University guidelines for maintaining CIE (Continuous Internal Evaluation). The institution adopts a well-planned CIE. The college is maintained a three-tier grievance redressal mechanism consisting at the **department level, institution level** and **university level**.

The department level grievance redressal cell runs under the supervision of department heads, and faculties. The Central Grievances Redressal Cell under the supervision of the principal, heads of the departments, two student representatives and a teacher assigned as the convener. The objective is to ensure a transparent and efficient evaluation process.

The primary grievances of the students on continuous internal evaluation such as Internal examinations, assignments, Seminars, and attendance are addressed initially by the department grievance cell and will be redressed.

The grievances can be put in the grievance redressal box/ through online. Grievances related to attendance are addressed by the departmental level according to API norms and in special cases; the grievances are forward to the principal. Since the institution gives high priority to the emotional enrichment, they are permitted to attend various co-curricular activities.

External examinations are conducted according to the university examination schedule and calendar under the supervision of the Chief Superintendent of examinations. The grievance concerning external examination will be initially addressed by the Central Grievance cell.

Transparent and time bound completion

- Grievance redressal application form is available in the website for any time access.
- Students can drop complaints in complaint box outside the camera surveillance.

Department Level

- At the **Department** level, grievances are resolved by the HOD and concerned faculty.
- Grievance regarding valuation is brought to the notice of the concerned teacher at the time of distribution of valued answer scripts. The discussion of question papers at the time of distribution answer scripts offers a first chance for the student to scrutinize their answer scripts. Grievances, if any, can be resolved at this stage.
- Slow learners are given chances of **supplementary examination**.
- In addition to this, **a progress report of internal examinations** is given to the parents in the class PTA. At this stage too students can raise their grievances, if any.
- Display of internal mark sheets, and consolidated internal marks, in the notice board gives provision for the students to verify their internal marks it ensures transparency.

College Level

- Grievances are resolved through a committee constituting principal as chairman, internal examination cell coordinator and HOD of concerned department. The grievances which are not resolved at level one is redressed by a college level committee.
- If the grievance is not resolved at the lower levels, a student can approach the **University level**.

University level

- A **Committee** is constituted by the **Vice-Chancellor** as Chairman, **Pro-Vice-Chancellor, Convener, Chairman-Board of Examinations** as members and the **Controller of Examinations** as member-secretary.
- In response to a grievance, a formal enquiry will be conducted by a duly constituted committee and report is submitted to university.
- Grievances are addressed and decisions are taken **within a week** at the primary level.
- The final documentation of the marks is done only after **hearing the grievances** from the students.

File Description	Document
Any additional information	View Document
Link for additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

Program Outcomes (POs) POs are the definite statements about the knowledge, skills, and attitudes (attributes) of the graduate expected to accomplish after the completion of the programme. POs generally assesses the competencies and expertise a graduate attain after the completion of the **programme**.

Programme Specific Outcome (PSOs) is the attributes attained by students that enables them to pursue higher studies and to qualify competitive examinations in respective disciplines.

Course Outcome (Cos) is the end result achieved by a student by learning a particular course/Paper of the programme. In order to design the curriculum, the POs, PSOs, and COs, are the basic and essential requirements. The Board of Studies for each Course, constituted by the University, sets the curriculum

which is intended to meet the envisaged goals and objectives with regard to the knowledge, skills, and attitudes the students should have gained at the end of the graduate/Postgraduate program. The Board of studies is responsible for defining the set of POs, PSOs, and COs according to the revised syllabus.

The College has identified **Programme Outcomes (POs)**, **Programme Specific Outcomes (PSOs)**, and **Course Outcomes (COs)** in tune with the mission and vision of the College.

The **Course Outcomes (COs)**, **Program Specific Outcomes (PSOs)**, and **Program Outcomes (POs)**, for all Programs offered by the Institution effectively communicate to the stakeholders by,

1. The syllabi of all programmes is available in the college website / Blog which contains POs, COs of all programmes. This is available both to the faculty members and the students.
2. Programme outcomes and course outcomes are made available in the individual department sections of the college website also.
3. The institution Keeps a three-tier system of maintaining and propagating the stated outcomes to all stakeholders. Initially during the orientation programme at the beginning of the academic year, there would be a general lecture on the specific learning outcomes and objectives. The head of the departments would elaborate the programme outcomes deeply in the classroom and the mentors also communicate the POs and PSOs and COs effectively throughout the mentoring activities. At the bottom level, the class teacher will explain the detailed programme specific outcome
4. Above all, the teachers of each department will interact with students during their admission after the admission and explain to them in detail the importance of each programme, course, and its outcome.
5. Add-on Courses conducted by the departments are clearly sharing POs and COs. The institution also keeps the teachers and students informed about the system for assessing the POs and COs.
6. The attainment of Learning Outcome is evaluated at two levels: Continuous Internal Evaluation (Centralized Internal examinations, class tests, seminars, assignments, term papers, attendance, etc.) conducted by the institution and the End semester examination conducted by the University.

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	View Document
Upload any additional information	View Document
Past link for Additional information	View Document

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College evaluates the attainment of Programme Outcomes, Course Outcomes at regular intervals. The

IQAC of the college along with various departments measure the programme outcome on the basis of admission to the higher studies / placements /Projects started by the students, etc. The attainment of course outcomes is evaluated in different aspects.

METHODOLOGIES ADOPTED TO ANALYZE THE PO, CO ATTAINMENT

Internal Exam Evaluation

The college follows continuous internal evaluation in different ways. In every semester there would be departmental class tests and centralized internal examination by which it is evaluated the attainment of course outcomes. Apart from this, the parents will be informed of the examination performance of the students during the PTA meeting which usually held after the centralized internal examination.

Evaluation of the Result of External Exam: There is a department-level mechanism for analyzing the University exam results systematically under the supervision of the department heads. The review and the evaluation of the exam results in each semester are analyzed at the departmental level and forwarded to the IQAC of the college. The university external examination result is analyzed in IQAC meeting/ Staff Council meeting and appropriate measures would be taken for better course outcomes.

Student Progression: The step by step progression details of undergraduate and postgraduate programmes is conducted by the concerned department and maintain report detailing the higher education and career progression of students of each exit batch.

Continuous evaluation parameters used for CO, PO, PSO attainment are:

Assignments:

Course outcome linked teaching plan is prepared by faculty members and dates of assignment submission are pre informed through the department academic calendar. Students submit assignments making use of creative ideas and the ability of critical thinking in connection with the specific subjects.

Seminars:

Students are trained and equipped with the use of ICT in preparing and presenting seminars which is a key factor in the CIE assessment criteria. The concerned teachers assess the performance and grade them as per the university stipulations.

Feedback of the Students, Parents, and Alumni: At the end of the academic session, the college accepts feedback from the students as well as the parents. The feedback of the Alumni is also collected during Alumni meetings and through online mode.

Group discussion and debates at department levels: Each department of the college organizes academic group discussions, debates on the current events, and updates the subject which evaluate the knowledge and skill attainment of the students.

Project work and Viva: As a part of the graduation requirement the students have to submit a dissertation

based on the original, fundamental study. The students are expected to apply the research tools for the analysis of the study. This assesses the learning level to apply the basic tools and comprehensive skill of the presentation of the analyzed study in a scientific manner.

File Description	Document
Upload any additional information	View Document
Paste link for Additional information	View Document

2.6.3 Average pass percentage of Students during last five years

Response: 80.87

2.6.3.1 Number of final year students who passed the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
29	48	37	18	16

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
64	52	40	20	19

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View Document
Upload any additional information	View Document
Paste link for the annual report	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.95

File Description	Document
Upload database of all currently enrolled students (Data Template)	View Document

NAAC

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 2

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	2

File Description	Document
List of endowments / projects with details of grants	View Document
e-copies of the grant award letters for sponsored research projects / endowments	View Document
Any additional information	View Document

3.1.2 Percentage of teachers recognized as research guides (latest completed academic year)

Response: 22.22

3.1.2.1 Number of teachers recognized as research guides

Response: 4

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

3.1.3 Percentage of departments having Research projects funded by government and non government agencies during the last five years

Response: 10

3.1.3.1 Number of departments having Research projects funded by government and non-government agencies during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.3.2 Number of departments offering academic programmes

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

File Description	Document
Supporting document from Funding Agency	View Document
List of research projects and funding details	View Document
Any additional information	View Document
Paste link to funding agency website	View Document

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

Valley Farm debate corner enables development of communication skills through commentaring on contemporary social issues.

LDP (Literary Discussion Party) conducted by Bibliosmia writers' Forum widens the literary horizon of the students.

Sahithya Samacham nourishes oratory skills and enrichs knowledge on numerous subjects.

Research Council for Academic expertise and exposure of research: formed for encouraging faculty and students to publish research papers and books and to prepare projects.

Readers' Forum for **Oral History Archives** launched. **Interviews** are also conducted to collect and preserve local knowledge. Trainings are provided through workshops on oral local history. A Certificate course is also offered in Theory and Practice of oral local history, and programmes such as **Scintilla** has been started.

Izaath FM Radio is an excellent platform for gaining live experience in radio broadcasting and creating our own shows and unique programmes.

Hues Hub is a unique experience for our college. It aids us to evince the innate traits and calibre of our students.

Algebra Intellectual Hub is a brainstorm hub for teachers and students to come together, for creating an environment of free thinking and innovative ideas. The team creates and maintains technological initiatives, innovations and creative activities in the institution.

Exhibitions are regularly organized by departments and cells. Monument exhibitions, Poster exhibitions and arts & crafts exhibitions were held to provide students with a variety of experiences.

Manuscript Magazines as students' initiative to expose the knowledge and talents.

Skills Development Workshops by **ED Club, Women's Cell** and **Crafts Club** on Umbrella Making, Soap Making, Cake Making, Cooking, Tailoring, Designing, Rubber Tapping, Swimming Training, Self Defence Training etc....are conducted to enhance skills, creativity and entrepreneurial competence of the students.

Women's Development Cell facilitates girls to create a gender-conscious community on and off the campus. **WDC** has played a significant role in organizing various academic, technical, cultural and social events for the upliftment of women and in spreading the true importance of gender justice in the society through the students.

Organizing festivals at the Department and Club level, such as **Alif Expo, Food fest, Noon Niswa Feminine Fest**

Initiated **Green Club, Nature Club and Eco Club** to convince of the people the need to implement the Green Protocol inside the campus.

NSS's **Organic Farming** initiative is a production system that largely eliminates the use of synthetic fertilizers, pesticides, growth regulators, genetically modified organisms, and animal feed additives.

Abhayam Home for Homeless; projects help to transfer of values beyond curriculum theoretical state to functional practice.

Voice Bank initiative to transliterate books to audio files for **differently-abled** students.

Survey - Haritha Keralam Project. Surveys bring all stakeholders into one page in an educational ecosystem and help drive operations smoothly and effectively.

Initiated a **Career Club** to give students the opportunity to learn from working talents in the field in which they are studying. In addition to professional benefits, career clubs are a great way to get involved in students' life and get to know students with similar interests and goals.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

Response: 39

3.2.2.1 Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
19	14	1	3	2

File Description	Document
Report of the event	View Document
List of workshops/seminars during last 5 years	View Document
Any additional information	View Document

3.3 Research Publications and Awards

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

Response: 0.75

3.3.1.1 How many Ph.Ds registered per eligible teacher within last five years

Response: 3

3.3.1.2 Number of teachers recognized as guides during the last five years

Response: 4

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document
Any additional information	View Document
URL to the research page on HEI website	View Document

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years**Response:** 1.72**3.3.2.1 Number of research papers in the Journals notified on UGC website during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	11	13	2

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 1.06**3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
3	5	4	5	2

File Description	Document
List books and chapters edited volumes/ books published	View Document
Any additional information	View Document

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Abhayam Home for Homeless: THE DREAM PROJECT

In the "Abhayam Home for Homeless" housing project as the NSS Flagship programme announced in connection with Calicut University Golden Jubilee celebrations. The College NSS unit built **five homes for five poor families**. Despite being a **one-unit, girls only college**.

Blood Group Identification Camp & Releasing of Blood Group Directory

Often, many people don't even know their blood group. As a solution to this, the College NSS Unit organized a blood group detection camp in its adopted village. After determining the blood group of the maximum number of people in the participating village, the NSS has released a Blood Group Directory for reference to benefit the local people.

Declaration of new adopted village

We assured that the College NSS Unit could provide the best possible support to the local communities, in the fields of education, social and philanthropy etc. As part of that, we set up an NSS board in the partnership village.

Day Observances

The College NSS Unit celebrates National and International Historical Days aiming at 'Nurturing the Volunteers' Skills'. Volunteers are able to understand the relevance of the day through these days' observances. Moreover, since volunteers themselves are presenting the importance of the day as PPT, there is also an advantage of increasing the presentation capacity of each volunteer.

Ayurvedic Medical Camp, Cataract and Eye Camp, and Dental Camp

Another important activity we carried out during this period was the medical camps. **2 Free Ayurvedic Medical Camps, Dental check-up Camp, 2Blood Group Diagnostic Camps and Cataract Eye check-up Camp**. All these were useful for the locals as well as the volunteers alike.

Survey - Haritha Keralam Project. Surveys bring all the participants in an educational ecosystem on the same page and help drive operations smoothly and effectively.

Social Welfare Activities like Support for Flood Victims, Sahayahastham, CMDRF Collaboration, and Palliative Care Activities

SPARK: SPARK is an initiative that gives volunteers the opportunity to take classes on specific subjects to the school students. This gives school children as well as volunteers a lot of new experiences.

Pre-Marital Counselling

Knowledge is essential in any subject. Lack of knowledge is the root cause of many problems. Especially

marriage! We provided pre-marital counselling to our NSS volunteers.

Memoire- Alumni Meet

The event was organized on 12th December with the aim of bringing alumnus closer to the institution understanding their social status and ensuring their role in developing the educational vision of the current students.

Organic Farming

The college has been cultivating organic vegetables for the past four years under the supervision of volunteers. The NSS Organic farming generally targets on recovering the cultivation culture, going back to the organic farming on for chemical fertilizers.

Food Fest

The college NSS unit organized the "**RUCHIYARANGU 2K19**" AIWAC Food Fest to raise funds for the construction of the Abhayam homes.

‘KAITHANGU’ Food Kit Distribution: is an exemplary and innovative project that volunteers have implemented with the aim of providing essential food items to the poor families every month.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

3.4.2 Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years

Response: 9

3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
02	04	03	0	0

File Description	Document
Number of awards for extension activities in last 5 year	View Document
e-copy of the award letters	View Document
Any additional information	View Document

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 48

3.4.3.1 Number of extension and outreached Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
8	19	11	10	0

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	View Document
Any additional information	View Document

3.4.4 Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 136.39

3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
70	511	478	258	0

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year

Response: 20

3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	10	1	0	0

File Description	Document
e-copies of related Document	View Document
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	View Document
Any additional information	View Document

3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years

Response: 12

3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	4	1	2

File Description	Document
e-Copies of the MoUs with institution/ industry/corporate houses	View Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document
Any additional information	View Document

NAAC

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

THE CAMPUS

The Institution has adequate infrastructure and physical facilities for teaching- learning as stipulated by the University of Calicut, Government of Kerala and University Grants Commission (UGC). The college has a campus area of 8.76 acres and builds up area of 3067.01 sq.mtr. The college buildings consist of A,B,C,D,E, and F block

Smart Classrooms

To enrich and strengthen the innovations of digital revolutions in teaching and learning techniques, the college has updated all classrooms with modern teaching-learning equipment like Wi-Fi, smart TV, projector etc.

Research center

The Arabic department of our college has been working as a research department with 4 research guides and 3 students.

Informatics Center and Language Lab

The college is blessed with a well equipped computer lab and language lab for different languages with 36 computers and proper internet connectivity.

Seminar Hall

The seminar hall is well equipped with modern seating arrangements with 50 seats, fully furnished with adequate lighting arrangements, LCD projector, proper presentation screen, Smart Board, internet connectivity, and other sound arrangements along with modern audio-visual installations.

Auditorium

The college has a main auditorium, which has 250 seating capacity, good Public Address System along with all related facilities for gathering.

Network Resource Center is functioning in the central library has a high-speed broadband internet facility accessible to all students and staff with the help of 3 computers.

Yoga and fitness center

This functions in order to induce tranquility and calmness in faculty members and students.

***Dar Al Hikma* Central library**

The Central Library of the college has a large collection of materials including text-books, reference volumes, periodicals, newspapers, digital collections etc.

Reprographic Center

This center is functioning within the central library with help of a computer and 2 Photostat machines.

Open Stage for arts and other festivals.

Internet & Wi-Fi Facilities

25 mbps Wi-Fi & Internet facility

General & Academic Store

The college has a general and academic store which provides study materials, stationeries and general items at a reasonable rate.

HUES HUB

It works as a hub for creative and intellectual activities. Alsinathu dwad Arabic club, Brio English club, GLEE Arts and Cultural club, Algebra Intellectual Hub, Sports and Games locker room cum indoor games area, Bibliosmia writers' forum, Psithurisma craft club are part of HUES HUB.

College Website

The college website is www.aiwacollege.ac.in.

Counseling center

This center is working on the first floor of C block.

Residential Facility

The college provides residential facilities in a permanent building on the college campus.

Mess and Cafeteria is working on the ground floor of the D block.

Ladies Retiring Room provides a safe and secure rest place during their unhealthy days.

Day Care Facilities

It functions within the college hostel from 9.30 am to 3.30 pm

NSS Room

NSS room works in the first floor of B block

Availability of International Education Channels

IZAATH College Radio

College Ground

Health Care Facility

Parking Space

Safe-Drinking Water

Generator/UPS Power Supply

24X7 CCTV Surveillance

Readers' Forum

Union Corner

Valley Farm Debate Corner

Moyinkutty Vaidyar Square

Visitors' lounge

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2 The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

Auditorium

The college auditorium has 250 seating capacity .It has a good Public Address System and projector along with all related facilities for gathering. All college level events are being conducted in this auditorium like arts festivals, special day celebrations, etc

Seminar Hall

The seminar hall is fully furnished with adequate lighting arrangements, LCD projector, proper presentation screen, Smart Board, internet connectivity, and other sound arrangements along with modern audio-visual installations. The seminar hall is using as a venue for the cultural events like arts, department programmes, special day celebrations and other events.

Open Stage

Open stage in the college entrance is being utilized as one of the stages during the arts and other festivals of the institution

MoyinKutty Vaidyar Square

The beautiful open area in front of the institution is utilized for cultural programmes like mappilapattu competition and other cultural programmes.

Valley farm Debate Corner

The space near the college ground of the institution, the space under the shade of mango trees, named as 'valley farm Debate corner', is being extensively engaged for debates and meetings

Union Corner

The verandah in front of HUES HUB is also being used by the students for conducting meetings and discussions related to students' union activities and other cultural discourses.

Readers' Forum

The verandah in front of the central library is being used as the space for the readers' forum.

Informatics center and language lab

It is using as a venue for the online competitions and practices

HUES HUB

It works as a hub for creative and intellectual activities. Brio English club Alsinathu dwad Arabic club, GLEE arts and cultural club, ALGEBRA intellectual hub, Sports and games locker room cum indoor games area, BIBLIOSMIA writers' forum and PSITHURISMA craft club are the part of HUES HUB.

Brio English club

Brio English club is established for the introduction of innovative ideas and techniques. The club conducts

various programmes to encourage the use of English language among students

***Alsinathu dwad* Arabic club**

Alsinathu dwad Arabic club is one of the initiations from the Arabic department to make Arabic language more popular.

GLEE arts and cultural club

ALGEBRA intellectual hub,

BIBLIOSMIA writers' forum,

PSITHURISMA craft club

INNSAEI Students gallery

Intuitive ideas and thoughts of students will be exhibited here

Play Ground

The College is providing better facilities for Sports and Games. The playground is used as a multipurpose ground which can be used as a football ground, cricket ground along with a 50 meter track, badminton court, volleyball court, jumping pit etc.

Yoga and fitness center

The yoga and fitness center functions in order to induce tranquility and calmness in faculty members and students and also to improve the students' resistance and ability to bear traumatic situations. The center is working with better facilities such as yoga mat, yoga ball, treadmill, multipurpose Olympic bench and other basic facilities

Indoor corner

The sports equipments are properly stored in the corner of hues hub. It is also using as the indoor corner to play carom board, chess etc

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 12

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.4 Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 74.82

4.1.4.1 Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
24.50	31.85	16.64	2.19	10.99

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	View Document
Upload audited utilization statements	View Document
Upload any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library offers Online Public Access Catalogue (OPAC) – a computerized catalogue service which is provided to locate the documents available in the Library. The OPAC is a module of KOHA software. The details of integrated library management system as follows.

Name of ILMS Software: KOHA.

Nature of automation (fully or partially): Fully automated.

Year of automation: 2014-15

Version: 18.05.03.000.

The college library, Dar Al Hikma Central Library, having a plinth area of 1100 sq. ft. was established on the First floor of the A block in 2004. Initially consisting of 4 shelves and 3,500 books, it now a good collection of 8,403 books, which includes text books and reference volumes, an Audio-Visual Section with 236 audio cassettes, 459 CDs and videotapes. The library also subscribes to 33 periodicals and 5 newspapers. It has a collection of 360 students' dissertations and projects, digital and hard copies of previous years' question papers and syllabus. All these collections are fully classified and catalogued. Books are arranged according to Dewey Decimal Classification (DDC). Open Access Facility provided in the library help readers to browse the stack and select books according to their choice.

KOHA, the first open-source library automation software, automates the college library. KOHA'S circulation, management and self-checkout interfaces make it a platform with independent solutions ensuring proper circulation control. It facilitates the library with bar coded technology, making issuing, renewing and returning books fast and hassle-free. Every book in the library has unique call numbers and barcodes. The library provides every registered user with a bar coded library identity card to issue, renew or return a book. Users should scan their bar coded library card at the entrance/exit of the library while entering or leaving the library to register IN/OUT in KOHA'S self-checkout interface. .

Network Resource Centre provides three computers with high-speed internet facilities and plug-in facilities for laptops. The library has installed a surveillance camera for security.

The library provides the users with digital library facilities through D Space - a digital library software.. It also provides users access to more than 6000+ E-journals and 3135000+ E-books through National Library and Information Services Infrastructure for Scholarly Content (N-list). The library has a blog that updates regularly and displays e-books, audio books, question papers, syllabus, links to websites and more.

Plagiarism checking service '**Urkund**' is provided in the library, which proves beneficial for the research scholars .

The administrative organization that comprises the principal, the librarian, the managing committee and the library advisory committee decides on the matters of the library. The library conducts orientation programmes at regular intervals to familiarize the users with the facilities provided by the library.

The library follows a systematic feedback system that asks users for feedback and suggestions at the end of every orientation program and course year through a feedback form provided on the library blog. The librarian makes sure to review their feedback and suggestions and purchase the books suggested by them to ensure regular updating of the library's facilities.

File Description	Document
Upload any additional information	View Document
Paste link for Additional Information	View Document

4.2.2 The institution has subscription for the following e-resources

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases
- 6.Remote access to e-resources

Response: A. Any 4 or more of the above

File Description	Document
Upload any additional information	View Document
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	View Document

4.2.3 Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.61

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
0.87275	0.59683	0.32139	0.25990	0.97787

File Description	Document
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the last five years (Data Template)	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 9.54

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 29

File Description	Document
Details of library usage by teachers and students	View Document
Any additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institution has already witnessed an astonishing upgradation of the ICT infrastructure in the last decade. All the classrooms are equipped either with smart TV or with projector and internet facility. There is a broadband internet connection of 25 Mbps speed, covering the campus premises. 10 smart TVs, 2 projectors and other ICT related equipments have been installed in the institution. The improvement in the ICT facility has helped to transform the teaching-learning process from a conventional approach to an ICT-oriented approach. Sophisticated, Instructional Informatics Center cum Language Lab with 36 Computers connected to internet facility. Informatics Center cum Language Lab and ICT-enabled seminar halls are functioning to facilitate further enrichment of the learning experience.

A Network Resource Centre functions as part of the library to ensure easy access to the internet and e-resources. Access to e-journals and e-books are provided by the N-LIST. A plagiarism checking facility is available in the library. Peripheral devices like printers, photocopiers and scanners help the students,

teachers and office staff in managing the e-resources. Institution functions as the Local Chapter of NPTEL and SWAYAM. Different courses under these platforms are efficiently implemented with help of Informatics Center cum Language Lab and e-recourse center. Allotment of the laptops to IQAC, research room and administrative office makes their functions more effective

- 48 computers are available with in the campus
- The number of laptops rose from 3 to 4 by last five years
- The smart TVs increased from 10 to 12
- The availability of projectors rose from 2 to 3 within the campus
- An astonishing up gradation happened in WIFI, it was 2 mbps in 2016-17, it rose to 25 mbps by 2018.
- The renovation of computer lab to informatics center cum language lab made the functions of the center attractive
- The number of scanners and printers doubled by last 5 years from 2 to 4
- The usage of Google Classroom, Teaching Mint, Google Meet, Zoom, You tube channels etc for teaching learning process advances the capacities of both teachers and students
- The You tube channel AIWAC Tube, which lounged in 2019 strengthen the capability and capacity of both students and faculty of the college
- The Institution functions as the Local Chapter of NPTEL and SWAYAM
- The blogs like students blog Saraga Mugulangal, Baithul hikma edublog, Library blog will help to create and publish the thoughts and expressions of the students and teachers
- Library management software Koha upgraded the library in to the digital platform
- Access to e-journals and e-books are provided by the N-LIST. The membership in shodhsindhu, shodhganga, ePgPathshala, shodhgangothri were also the achievements within last five years
- National digital library member ship in 2017, D space digital library software from 2018, Availability of makthabathu shamila Arabic e book data base, Urkund plagiarism checking software, NVDA software for Disabled persons were the remarkable achievement of the last five years
- Annual Maintanance Contract with Amster Business Corporation makes proper maintainence and updation of ICT facilities

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 6.98

File Description	Document
Upload any additional information	View Document
Student – computer ratio	View Document

4.3.3 Bandwidth of internet connection in the Institution

Response: C. 10 MBPS – 30 MBPS

File Description	Document
Upload any additional Information	View Document
Details of available bandwidth of internet connection in the Institution	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 0

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Upload any additional information	View Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View Document
Audited statements of accounts	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

MAINTENANCE POLICY AND PROCEDURE

The colleges have systematic methods for the maintenance of infrastructure. The maintenance committee will guide and supervise all the maintenance works in the college. Proper audits will be conducted on time. The principal allotted charges infrastructure for teachers and staffs. Annual maintenance contracts with respective companies and persons will make the maintenance work easier. The waste bins are fixed at different destinations of the college to keep the campus clean. The planning board and purchase committee will take the decisions of purchase and development of infrastructure

- **Maintenance of Class Rooms**

The college gives prime importance for the maintenance of class rooms. The whole classrooms are functioning as smart class rooms. The classrooms are cleaned regularly by the cleaning staff. Beside that the students also clean their classrooms before any special day celebrations. The class teacher will guide and lead these cleaning activities. The Annual Maintenance Contracts with Chittangadan electrical works and Amster Business Corporation will make the maintenance of electric and electronic devices with in the classrooms easier.

- **Maintenance of Library**

The maintenance of Libraries is also one of the important tasks for every institution. The Library Advisory Committee and Infrastructure Maintenance Committee plays a key role in the maintenance of the infrastructure within the library. The digital auditing of books, magazines etc are conducted with the help of Library automation software Koha. The librarian and library assistant will take care of the activities of library and reading forum. The library advisory committee will guide and supervise the maintenance of books, magazines, E-resources etc. The AMCs with chittangadan electrical works and Amster Business Corporation will help for the maintenance of the library. Internal auditing of books and other assets will be conducted in a blended form by using the database in KOHA and by manual. CCTV camera established in library will also ensure the safety of the library

- **Maintenance of Informatics Center and Language Lab**

The students can enter into the lab by filling the name and details in the log in register. The computer devices in the lab are protected by antivirus software. CCTV cameras installed in the lab will ensure the proper monitoring of the working of the lab. Annual maintenance contract with Amster Business Corporation and Chittangadan electrical works will make the maintenance of computer and language lab easier. Dr. muhammed sherif.k, is the teacher in charge of the center

- **Maintenance of Seminar Hall**

Maintenance of seminar hall is also one of the important tasks for the college. Dr. Mishal Salem is working as the teacher in charge of the hall. As like all other infrastructure facilities proper maintenance of the seminar hall will undertake by the companies as mentioned in AMC

- **Maintenance of Research Center**

Maintenance of the Research Center is carried out under the supervision of the teacher in charge Dr. K.T Shakeeb. Annual stock verification and AMCs will help for the proper maintenance of the center.

- **Maintenance of Website**

The maintenance of websites is the sole responsibility of the OBRASOFT Complete web solutions. They update our software as per our requirements.

- **Maintenance of CCTV**

The smart TV fixed in the principal's room will help for the monitoring of CCTV footage on time. Proper updates in CCTV will be conducted by the ITA Surveillance System.

- **Maintenance of Water Coolers**

The Water Coolers ensure the regular supply of drinking water within the college. AMC with MAXITULIN Corporation reduces the responsibility of college for their maintenance

- **Maintenance of UPS and Generator**

UPS and generator ensure proper supply of power within the college. Annual Maintenance contract with TECHNOTHICS refining technologies ensure proper checking and Maintenance of UPSs.

- **Maintenance of Yoga & Fitness Center, Sports Equipment and Ground**

Maintenance of Yoga and fitness center, sports equipment and ground is supervised by the teacher in charge Dr. Jafar.M

- **Maintenance of Ladies Room**

Maintenance of the ladies room is the responsibility of teacher in charge Raseena .T

- **Maintenance Committee**

The maintenance committee plays a pivotal role in the maintenance of physical and academic infrastructure. The committee discusses and approves various maintenance works within the campus under the leadership of Principal and IQAC Co-ordinator

- **Annual Maintenance Contracts**

Adequate AMCs with respective persons and companies facilitate proper maintenance of infrastructure

- **Annual Stock Verification**

It is a proper check on the various instruments, equipment and facilities provided with in the campus. It will help to identify the damaged and missed items with in the college and help to maintain or replace the same

- **Stock Register**

The stock register kept in the office helps to understand the present situations of assets within the campus.

- **Distribution Register**

Distribution register is also a part of maintenance procedure. The distribution of various assets will be recorded in the distribution register helps to identify the person who handled assets on various days

- **Availability of Maintenance Workers**

Availability of maintenance workers on make the maintenance of the infrastructure easier

DETAILS OF MAINTENANCE RESPONSIBILITIES

FACILITY/ INFRASTRUCTURE	MAINTENANCE RESPONSIBILITY	
Smart Class Rooms	Class teachers, Cleaning staff	
Research Center	Dr. SHAKEEB K.T	
Informatics Center and Language Lab	Dr. MUHAMMED SHERIF. K.	
Seminar Hall	Dr. MISHAL SALEM	
Auditorium	Dr. ABDUNNASSAR THALEKUNNATH.	
Network Resource Center	SAREENA K.T (LIBRARIAN)	
Play Ground	JAFAR.M	
Central Library	SAREENA K.T (LIBRARIAN)	
Reprographic Center	SAREENA K.T (LIBRARIAN)	
Readers Forum	SAREENA K.T (LIBRARIAN)	
Internet and wifi Facility	Amster Business Corporation (AMC)	
Yoga and Fitness Center	Dr. JAFAR M	
General and Academic Store	Dr. MUHAMMED SHERIF. K.	
CCTV Surveillance	ITA surveillance system(on call)	
UPS and Power Supply	TECHNOTHICS (AMC)	
Water Connection and Plumbing Works	Chittangadan electrical works (AMC) Chittangadan electrical works (AMC)	
Water Coolers	MAXITULIN Corporation (AMC)	
Counselling Center	SAHAD K.P (COUNCILLOR)	
College Hostel	JASEENA (WARDEN)	
Hues Hub	Dr. MISHAL SALEM	
Administrative Office	PRINCIPAL	
Gardens and Plants	IHJAS T.P	
I T Equipments	Amster Business Corporation (AMC)	
College Websites	OBRASOFT Complete web solutions	
Maintenance of Building	Maintenance committee	
Furniture and Equipments	Maintenance committee	
Waste management <ul style="list-style-type: none"> • E-waste • Solid Wastes 	Amster Business Corporation (Service Contract) Haritha Karma Sena ,Morayur Grama Panchayath (Waste management agreement)	
Maintenance of Ladies Room	RASEENA T	

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

NAAC

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 93.28

5.1.1.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
235	213	193	136	90

File Description

Document

upload self attested letter with the list of students sanctioned scholarship

[View Document](#)

Upload any additional information Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)

[View Document](#)

5.1.2 Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years

Response: 24.67

5.1.2.1 Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

2020-21	2019-20	2018-19	2017-18	2016-17
12	30	53	36	51

File Description	Document
Upload any additional information	View Document
Number of students benefited by scholarships and freships institution / non- government agencies in last 5 years (Date Template)	View Document

5.1.3 Capacity building and skills enhancement initiatives taken by the institution include the following

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 100

5.1.4.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
286	228	194	138	97

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0

5.2.1.1 Number of outgoing students placed year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of student placement during the last five years (Data Template)	View Document

5.2.2 Average percentage of students progressing to higher education during the last five years

Response: 98.48

5.2.2.1 Number of outgoing student progression to higher education during last five years

Response: 65

File Description	Document
Upload supporting data for student/alumni	View Document
Details of student progression to higher education (Data Template)	View Document

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 27.08

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	0	2	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	0	3	0

File Description	Document
Upload supporting data for the same	View Document
Number of students qualifying in state/ national/ international level examinations during the last five years (Data Template)	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) year-wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national/international level during the last five year	View Document

5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)

Response:

The students' union functions as the mainly influential stakeholder in both the academic and Non-academic activities related to the institution. The institution conducts elections yearly as per the guidelines of the University of Calicut to form students' union. The students' union consists of : the office bearers -Chairperson, Vice-Chairperson, General Secretary, Joint Secretary, Magazine Editor, University Union Councilors, Fine Arts Secretary, Sports Captain, UG, PG representatives and association secretaries. As far as our college is concerned all office bearers are girls. Staff Advisor gives guidelines for all the activities undertaken by the union.

The students' union always interacts with the students and puts forth the concerns of the student community to the authorities through the staff advisor. Students' union takes responsibility for organizing Sports Day, Arts Day, College Day and celebration of other festivals. The students' union is given adequate freedom and support from the institutional authorities to conduct various creative and enriching functions for students provided that it does not hamper academic ambience. Association secretaries with the backing of the students' union coordinate programmes at the department level.

The institution gives ample representation to students in various decision-making bodies including **IQAC and Planning Forum**. All the cells and forums ensure the representation of students.

NSS has volunteer secretaries and **NCC** has one Senior Under officer and two Junior Under officers.

The statutory bodies like **Anti-Ragging Cell, Anti-Harassment Cell, Grievance Redressal Cell** also have the student representatives to voice their matters so that it can be dealt effectively.

The canteen and hostel have student committees.

Students' magazine committee functioning under magazine editor is supported by staff editor and advisory team.

Campus Radio 'Izaath' successfully functions with the outstanding involvement of students.

The Student's representation in the following bodies make it more colourful:

- **Library Advisory Committee**
- **Planning board**
- **Women Development Cell**
- **Algebra Intellectual Hub**
- **Bibliosmia Writers' Forumn**
- **Psithurisma Craft Club**
- **Glee Arts and Cultural Club**
- **Alsinathul Dwaad Arabic Club**
- **Arabic Association**
- **Brio English Club**
- **ARTHA SHASTRA Economics Association**
- **Out of state students supporting Cell**

File Description	Document
Upload any additional information	View Document

5.3.3 Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 10

5.3.3.1 Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
20	15	6	4	5

File Description	Document
Report of the event	View Document
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

AIWACOSA MONGAM (Anvarul Islam Women's Arabic College Old Students Association Mongam) is the alumni association of the institution registered under the *Societies' Registration Act*. Its mission is to contribute to the personal and career development of the present and passed out students', which try hard to enrich a lasting bond between old students and their alma mater. Every outgoing student is enrolled in this association. Alumni association passionately involves in the development activities of the institution.

Financial support:

- AIWACOSA MONGAM built new sanitation block at the cost of rupees 7, 50,000/- and built guest room at the cost of one lakh.
- The Alumni contributed rupees 7, 24,850/- as building fund.
- The Alumni Association purchased the furniture of Rupees 11,550/-.
- The Alumni extended their helping hand by giving the sum of rupees 25,000/- as a relief for treatment.
- The Alumni donated rupees 43,000/- as Professional Development Assistance.

Non-financial support:

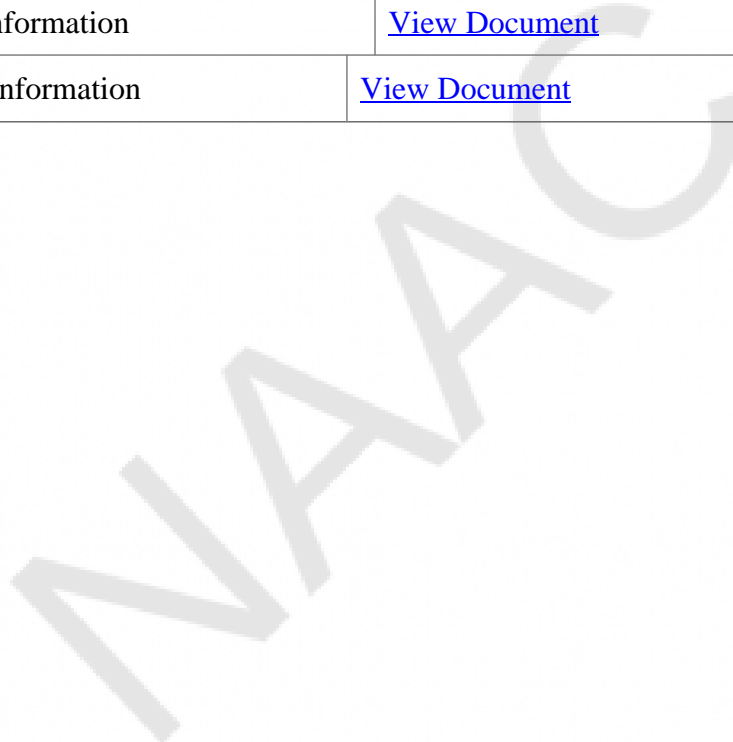
- **Meet the alumnae** programme: The alumni regularly visit the college to interact with the present students to share their experiences, successes and failures.
- **Memoire**: Annual Alumni meet is a main event organized by the alumni association.
- The alumni extend their generosity and give support to their Alma Mater both financially and non-financially.
- Our alumni also render their expertise as resource persons for seminars, conferences and association meetings.
- The alumniees are the ambassoders of our instittution. They sent their kiths and kin to this noble institution. Their contributions to the political sphere is a notable point of attraction to many students to persue their current studies here.
- Dr.Jubailiya, Dr.Ummul Hasanath, Dr.Ramlath. Jameela C, Dr. Safiya, Maryam K.T, P Amina, V Nafeesa, Asiya T, Professor Maryam Kadavathoor, Kadheeja teacher, Atabi Lakshadweep, P Salmah, T Amina, ZubaidaThoovur, P.K. Maimoona, Juvailiya Kannur, Hasana Pulpadan, Ummu Thameema V.P, Bushra M.V, Amina T.P, Sareena Muhammad Ali, Hafsa T.K, Muhsina V, Dr. Rajeena T.K, Kunhibi Ismael, Jasmine N.H, and Najeeba N.P are few honorable alumniees of our instittution represent their contributions in social, educational, political, cultural, literary, culinary and agricultural spheres.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

5.4.2 Alumni contribution during the last five years (INR in lakhs)

Response: A. ? 5 Lakhs

File Description	Document
Upload any additional information	View Document
Link for any additional information	View Document



Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Anvarul Islam women's Arabic college Mongam, is an institution fosters academic and career upliftment to the girl community of India. The institution is run by Kerala Jam-iyathul Ulama. The college is unique in providing moral education with quality learning and the alumni plays pivotal role in integrating the women of Kerala.

The Principal is the head of the institution. The statutory body of staff council is very important in decision-making. The quality improvement strategic plans are devised and executed through the IQAC, Planning Board and other sub-committees. Department Council is directed by the head and all faculty members.

PTA members are working based on the unbiased spirit of the institution and it functions as an advisory body in academic, non-academic and disciplinary matters.

NSS, Career & Counselling Cell, Women Development Cell, Academic Monitoring Cell, Research Promotion Council, UGC Cell, Examination Cell, Library Advisory Council and the statutory bodies like Internal Complaint Committee, Grievance Redressal Cell, Anti-Ragging Cell, Minority Cell etc ensure functioning of the institution. There is student representation in statutory body.

VISION

To achieve excellence by adopting holistic approaches and mould an egalitarian society through women's education and empowerment irrespective of caste and creed, to dedicate opportunities for academic, professional, and lifelong learning.

- To nurture noble values of social life, compassion, tolerance and patriotism.
- To prepare the girls students for life skills management, comprehensive knowledge acquisition and career skills..
- To sensitise the learners and community about issues of gender exploitation, social equity and prompt affirmative action.

MISSION

- Imparting holistic education with emphasis on character moulding.
- Offering courses which would transform students into valuable human resources.
- Updating academic and management practices to enhance quality improvement.
- Extending comprehensive services in the formation of curriculum relevant.
- Taking remedial steps to make education accessible by awarding scholarships to needy students.
- Moulding teachers to become role models for students.

GOVERNING BODY:

T.P Abdullakoya Madani is appointed as correspondent of the college by Kerala Jam-iiyathul Ulema. The college governing body also comprises renowned celebrities from the academic, social organisation who share their worthwhile service for the growth and academic excellence of the institution. Our institution is unique in teachers' appointment. All appointments are made purely on the basis of merit and academic performance, irrespective of caste, creed and gender.

The principal is the ex-officio member of the governing body. The principal ensures ample opportunities to the students.

All developmental activities of the college are headed by:-

- College Governing Body
- College Council
- IQAC
- Planning & Development Board.

GROWTH & EXPANSION

- Established in 1968
- Affiliated to the Madras University at the initial stage and University of Calicut Since 1970.
- Aided by the Government of Kerala Since 1978
- Recognized by 2(f) & 12B of UGC Act 1956 in 2011
- Approved as a Minority Institution under section 2(g) of NCMEI – India in 2012 and as a Research Centre in 2019.
- Registered in All India Survey of Higher Education (AISHE).

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

AIWA College Mongam strictly follows decentralized governance hence any decision, planning and implementation by the principal in consultation with the concerned departments. The institution gives active involvement for students, non-teaching staff and other stake holders in implementation of different programs.

CASE STUDY: FROM (TOE TO HEAD) CHRONICLE

In the past, our college had followed Principal centered leadership in mentoring the affairs of the institution and pursued traditional approach in decision making process. Thus, later our college made drastic changes. The college took the initiative to build a blueprint or master plan of giving importance to all its team members. Today our college takes on the account of all the stake holders in decision making process. After consultation the decision is finally taken by the staff representatives.

As the result of the paradigm shift in decision making, NSS, WDC, Career & Counseling Cell, Research Council, Department Associations, Brio English Club, Internal Examination Committee, Advisor for Union & Fine Arts, IQAC all co-ordinate activities taking in to account.

Examples for the successful implementation of participative management system seen in the functioning of subscription of online journals in College Library; shifting the informatics centre and opportunities to co-curricular activities names as "INSPIRE 2K21".

- At the beginning, the college library has no accessibility to online journals.
- Some students requested to library council to take initiative for subscribing online research journals on 01.08.2019.
- The library council convened a meeting, prepared and submitted a plan in the college council on 22.08.2019
- The College council appreciated the proposal and appointed a team to study the proposal and hand over to the planning and development committee.
- The planning committee conducted an elaborate study and discussed it in the college council too.
- Later principal sanctioned it and framed to the management.
- The Governing body convened a meeting of teaching and non-teaching staff, PTA, and students.
- The management sanctioned online research journal (NLIST)
- Later the students committee informed officially for the routine functioning of the journals.
- The committee for promoting reading under library council is headed by the librarian, and members of the library council include teachers and Student representatives.

It is to be noted that the library council is functioning vibrant.

Informatics Centre:

- In the initial stage the informatics centre was located in the second floor of the academic block which was not accessible properly.
- Some students requested to the college union to take necessary steps on this matter.
- The college union convinced the issue in their meeting and submitted a request to the principal on 25/10/2021.
- The principal placed the issue in front of the college council and the college council appreciated the proposal and handed over to the planning and development committee on 28/10/2021
- The College council convened a meeting in order to make the necessary steps for relocation.
- The management sanctioned the proposal.
- Later the principal inaugurated the reopening of the informatics centre on 20/12/2021

The decentralization style of governance has accelerated the participation of students in curricular & co-curricular activities, and has contributed the overall development.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

The Governing Body, College Council and IQAC intermittently examines the weaknesses and necessities of the institution and takes remedial measures with form of strategy plans to address the issues. The college council meeting held on 09/03/2016 decided that the college should be accredited by NAAC before 2021 and with this intention along with them strategic plan was deployed.

The long-term plan for Strategic Development was framed in accordance with infrastructure growth in tune with the mission and vision of the college.

MISSION 2016-2021 is the comprehensive strategic plan implemented successfully in the institution. This strategic plan was formed in seven broader areas to reach the goal of infrastructure development and quality enhancement.

1. Administration
2. Academics
3. Infrastructure
4. Campus Development
5. Student Support
6. Social Integrity
7. MoUs

ADMINISTRATION

The college initiated the following areas for easy access to the Public and Students with regard to staff/student support activities.

- Internal/External Training Program for administrative staff.
- College Website (2014,2020)
- Office Automation (2019)
- Library Automation (2017)

- Social Media Connectivity (2015)
- College Diary (2017 onward)
- Identity Card (2017 onward)

ACADEMIC

The strategic plan was developed to improve the weaker areas by promoting the online resources and successful implementation of online platform for knowledge sharing and enhance the quality of teaching learning process...

- Add-on Courses for students
- College YouTube Channel
- Library Online research Journal
- Wifi facility for Students and Staff
- Library blog
- Publication of Academic Calendar and Students Hand-book
- Teaching and Curriculum Plan Implementation 2016
- Teacher orientation / refresher courses workshops/seminar/conferences/ symposiums etc
- Ph.D& Research innovative programmes upgrading college as a research centre
- Publication of Magazine/Souvenir/ Manuscripts
- Class Magazine 2018-2019 Afzal ul Ulama Preliminary
- Meet the Genius (NSS Programme)

-Muhammed Ali Shihab IAS (Hon.Collector, Nagaland) – 2019-20

-ShahidThiruvallur IAS

- Tune the Brain: TET, PSc SET NET, IAS 2016 career and counselling centre
- College also started department blogs in 2019
- Compiling audios of teacher's classes and sharing them through WhatsApp is a new venture started in 2019-20.
- Earlier department had started its own notice board and news bulletin in a novel initiative in 2020
- Media scan of AIWA College started video recording the classes of our teachers and students in another initiative IQAC took to enhance quality learning.

INFRASTRUCTURE

- Academic Block – 3 (Extension block 2016)
- Academic Block (second floor 2020)
- ICT enabled classroom in 2017
- Security System (CCTV surveillance) in 2017
- Bell Automation in 2018
- A full-fledged Seminar Hall was launched in 2020

Campus beautification

- Bio agriculture
- Plastic free campus
- Gardening
- Compound wall
- Waste management
- Sanitary napkin disposal machine
- Plastic recycling machine
- Rain water harvesting and recharging project
- Agriculture
- Rain water pits

STUDENT SUPPORT

- Blog
- YouTube Channel
- Cafeteria (Earn while learn)
- Student Counselling Centre
- Management Scholarship Programme.
- Scaffold
- Aid social welfare wing student union 2019-20

SOCIAL INTEGRITY PROGRAMME

- Flood relief fund in Namboorippetty
- Palliative Care
- Poor Help Fund
- Financial gifts for staff members in special occasion
- Five homes for homeless under NSS unit
- QUARANTINE Centre for COVID – 19

MoU's

Total 12 MoU's

File Description	Document
Upload any additional information	View Document
strategic Plan and deployment documents on the website	View Document
Paste link for additional information	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

AIWA College has an effective organisational structure to run the institution with academic excellence. The college is run by Kerala Jam-yyathulUlema a non-profit organisation which is established in 1924 for the upliftment and renaissance of minorities in Kerala.

The college governing body functions under the charismatic leadership of Sri. T.P AbdullakoyaMadani. the patron and correspondent of the college.

AIWA College governing body convenes at least twice in each year to evaluate the smooth functioning of the institution and takes required amendments in governing policies of the college.

It is noted that all activities of the college are in tune with the UGC guidelines and regulations of Directorate of Collegiate Education – Kerala and the act and statutes of the University of Calicut to which the college is affiliated to

The principal executes the administrative policies in consultation with and subject to the verification of the college council. It is the college council takes all major decisions regarding internal affairs of especially the administrative matters of the college, the apex body of decision making. Since IQAC is the authentic body to handle with academic and non-academic entities, it takes needful initiatives to ensure quality enrichment in the college affairs taking in to confidence the stake holders, planning and development cell, PTA Statutory Cell for Grievance and Redressal Cell SC, STs minorities & OBCs and play a pivotal role in the management of the college.

It is worthful to note that there are five academic departments and administrative wings to monitor the daily routine of the institution.

At department level heads of each department take the responsibility regarding various academic / non-academic performance of the student. Department council meetings are headed systematically to discuss, reviews and decide the matters concerned to each department. The heads of every department assign charge of each class to a tutor.

The administrative wing is headed by principal includes head accountant, upper divisional clerk, lower divisional clerk and class d officers.

The institution strictly adheres to rules and regulations of UGC, Directorate of Collegiate Education, Higher Education Council of Kerala, Government of Kerala and University of Calicut.

Service rules: Kerala service rules are applicable for leave, traveling allowances, pension and related matters. UGC regulations in force from time to time as modified by the Government of Kerala are applicable for pay scale, promotion and career advancement schemes.

Recruitment/Promotional Procedure: The institution follows a set of policies and procedures in staff selection and recruitment. The recruitment/promotional policies adopted by college, composition of interview board, are wholly in accordance with UGC guidelines and affiliating university and are subject to the prior concurrence from state Government.

Grievance Redressal Mechanism

The college has a well-managed grievance mechanism in order to listen and solve the grievance and complaints of students and staff in effective manner of the shortest time span. The redressal cell including student representatives to find solution for department level grievances also.

File Description	Document
Upload any additional information	View Document
Link to Organogram of the Institution webpage	View Document

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	View Document
ERP (Enterprise Resource Planning) Document	View Document
Details of implementation of e-governance in areas of operation, Administration etc	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution and management offer very good support and guidance to faculty members for fulfilling their personal and academic outreach by the prides of welfare measures both for teachers' ad non-teaching staff.

- The institution offers leave to those migrate for jobs in Arab countries.
- Duty leaves are granted for attending officially sanctioned seminars and workshops etc.
- The institution grants maternity and paternity leave for the eligible members of the staff
- The institution runs a co-operative society which supplies books and stationery items at rates lower than the market rates through its Cooperative Store.

- Financial assistance is given for teaching and non-teaching staff who attend national / international conferences as per requirements.
- A recreation room is available in the institution for the members of the staff where they can spend their leisure time.
- Parking facility is arranged in the campus
- Conducting games/ sports activities for staff.
- Internet facility is offered by the institution for staff members at free of cost.
- Photostat, scanning/copying facilities offered at affordable rate.
- If any staff is in need of any financial support from banks to buy house and vehicles, necessary arrangements will be provided by the college.

The staff club is formed in the institution to coordinate the common interest of the staff and facilitate the welfare needs of the staff, the staff including teaching and non-teaching are the members of staff club. The club is presided by the Principal by which one faculty member will be the secretary and a member of administrative staff will be the treasurer. The office bearers and executive committee members are elected in the annual general body meeting of the club. The staff club ensures the welfare of all staff in the institution and maintains a welfare fund in order to meet the requirements of the members.

The staff club

- Ensures financial assistance and participation in the major events like weddings, house warming etc. of the members
- Provides financial assistance for the medical treatment of staff and their family members.
- Conducts staff games for enhancing the physical and mental health of the members.
- Maintains a “Staff Chitti” for meeting the urgent financial crisis of the staff
- Celebrates all type of festivals like Christmas, Onam, Bakridetc irrespective of religion, caste and creed.
- Organizes family Get together.
- Appreciates and honours those who achieve academic excellence
- Undertakes charity works; collecting an amount of money from the salary of staff and records it as welfare fund for charity works.
- Occasionally arranges parties to celebrate the special days/moments and it enhances the social interaction between faculty members.

File Description	Document
Upload any additional information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 24.07

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	5	8	4	4

File Description	Document
Upload any additional information	View Document
Details of teachers provided with financial support to attend conference, workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years**Response:** 0.8**6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	1

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres)	View Document
Reports of Academic Staff College or similar centers	View Document
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**Response:** 40.96

6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	7	8	4

File Description	Document
Upload any additional information	View Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View Document
IQAC report summary	View Document
Details of teachers attending professional development programmes during the last five years	View Document

6.3.5 Institutions Performance Appraisal System for teaching and non-teaching staff**Response:**

Institution has a systematic approach to performance appraisal of both teaching and non-teaching staff. The exercise is fruitful in monitoring and assessment of the performance based on prescribed criteria concerning different facets of performance. This system being a corrective process offers opportunities to increase the threshold level of employees by identifying, analyzing and overcoming problem areas if any.

Self-Appraisal Form for Teachers

- A self-appraisal form which provides annual performance of teachers is collected yearly in the prescribed format of UGC.
- It comprises profile, curricular, co-curricular, and extracurricular as well as research activities of the teacher.
- It is verified and attested by the Head of the Department and the Principal.
- The Principal holds confidential meetings with the teachers and provides suggestions for the academic enhancement.

Teachers Diary:

- Teachers Diary is maintained by all teachers to record their academic activities as well as curricular and co-curricular activities.

Daily Work Sheet:

- Daily Work Sheet is prepared by the Department as per the directions of IQAC. It registers the daily duty engagements of the teachers.

Self-Appraisal form for non-teaching staff:

- A Self-appraisal form of Non-teaching staff, which documents their activities, is collected annually.
- The Principal reviews their performance and conducts personal meetings for assessment and provides suggestions for the improvement.

Duty Register of non-Teaching staff:

- The Head of the administrative section of the college maintains a **Duty Register** for the Non - teaching staff to document their assigned duties.
- The Principal regularly checks the duty register and offers necessary instructions.
- There is a duty register for the cleaning staff also, which is duly checked by the Principal.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.4 Financial Management and Resource Mobilization**6.4.1 Institution conducts internal and external financial audits regularly****Response:**

Institution conducts internal/external financial audits regularly

The prime financial sources of the college are funds from The Government of Kerala , Grants and special funds from the UGC, Project funds from the UGC, University Funds for conducting examinations, PTA, Alumni, Endowments and Scholarships for the students, Fines collected from the staff and students, Tuition Fee and Hostel Fee collected from students, Development Grant from the Management, Govt. Grants for NSS, Financial assistance from MP/MLA and contribution from teachers used for common special needs of the staff and students.

Financial Audit of all Funds: HBC's four levels of audit of accounts are:

Audit by External Chartered Accountant: The accounts are audited by a Chartered Accountant at the closure of every financial year. The audit report issued by the auditor with utilization certificate and all the accounts which have been approved are submitted before the Staff Council of the college and College Management.

Audit by Directorate of Collegiate Education: Every year, The Directorate of Collegiate Education, Trivandrum through the Audit Team of Deputy Directorate of Collegiate Education, Kottayam conducts periodical audit of books of accounts of the Institution.

Audit by Accountants General, Kerala: The Accountants General, Kerala also conducts their periodic audit of the Institution. Their suggestions and directions are also incorporated for the utilization of the funds.

Internal Audit: The Internal Auditor, appointed by the college committee in consultation with the Executive Council is entrusted to examine the effectiveness of all levels of management resources in compliance with established plans and policies.

Audit Review Meeting and Settling Audit Objections

An audit review meeting is conducted at closure of every audit. In the Audit Review Meeting the Staff members and the Audit Team discusses the pros and cons of the accounts audited and adequate measures will be taken for settling audit objections if any.

File Description	Document
Upload any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 65.84

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
11.41	15.4	22.91	7.36	8.76

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

We have a planning board to monitor the proper mobilisation of funds especially in infrastructure. This planning board meets at least twice in a year and discusses infrastructural issues faced by the college. The committee takes initiatives to find out the sources of funds and prepares proposal in advance and will be sent to the concerned authority. A budget will be prepared for the infra structural development and the same will be submitted to the management for approval.

The college is having a proper auditing mechanism for effective utilisation of financial resources. A two-tier auditing system functions in the college

Internal audit mechanism

PTA

Management fund utilisation

ALUMNI

The audit of accounts of management funds will be done internally by a team of three members constituted by the management. The team is lead by KPI & COMPANY Chartered Accountants. This team audits the management accounts immediately after the completion of an academic year and they finish the auditing before 30th April of every year.

The PTA fund auditing will be done by a committee constituted by the PTA. A chartered accountant audits and certifies PTA funds and will be placed in the general body meeting of PTA and gets it approved. Any clarification or objection will be addressed immediately.

The funds received from the UGC is properly utilized and timely utilisation certificate along with the audited accounts is prepared by a chartered accountant are sent to the UGC. All the utilization and other related documents are kept with the head accountant in the college office and made available for public auditing.

External Audit Committee

The external Government Auditor is appointed by the department of collegiate education, the accountant general office and local fund office. So far as two sets of external audit was carried out in the college.

Documents

1. Audit report
2. Committee order
3. Committee constituted by management for internal audit

1. Internal auditor (College committee member)
2. College committee member
3. College Principal
4. NAAC Co-ordinator
5. Planning board convenor
6. The Head accountant

File Description	Document
Upload any additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the college makes it mandatory for all the cells and committees to take decision by convening meetings of the respective bodies and maintaining minutes thereof.

There are 6 statutory bodies/cells functioning in the college

College Council

IQAC

Anti-ragging Committee

Grievance Redressal Cell

Women Development Cell

Career and Counseling Cell

All cells verily maintain the minutes of all the meetings and implement the same. For example:

The functioning of the women development cell shows how methodically the cell records and keeps the minutes of all decisions and how through them process the cell meets the objectives of every activity. Women development cell (WDC) organizes various programmes to ensure the empowerment of women.

The objective of the cell is to protect the interest of female students' faculty and staff of the institution for which proper records and minutes are maintained. WDC promotes comprehensive development of girl students of the college implementing different programmes like legal awareness class, self-protection class life skill management orientation health awareness class road safety and seminars etc.

An example

A programme successfully implemented through the cell was the fulfilment of creating awareness among girls about the empowerment.

The suggestion of the students was discussed in the meeting and agreed up and recorded in the minutes and it was then implemented in the campus.

As the result of the WDC inspiration the students achieved excellent result in TET examination.

WDC also gave practical sessions for girl students in the subject and they successfully over come all the hurdles.

How matters are decided ?

Dicisions were taken in the meeting of executive members which also include students representative.

If any issues come to the table it shall be reffered to the principal and dicision taken by the principal would be considered final.

Minutes of meeting

The student co-ordinates of the cell are responsible for preparation of the minutes of the meeting

Each academic year a general meeting is convened to discuss and econduct programme under the aegie of the cell and an action plan is prepared.

Every resolution passed by the cell is recorded at the meeting and read out by coordinator at the meeting itself.

Record keeping

The student co-ordinate of the cell maintains all the minutes and offer relevant documents related to the functions of the cell and makes these available to authorities concerned for inspection.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

As teachers and students are the heart of the learning process, the institution constantly reviews its teaching learning process, the operational methodologies and course outcomes and incorporates novel teaching learning methods. Accordingly, cent percent of our classrooms are smart classrooms which facilitates the ICT enabled teaching learning environment. Institutional Reviews are mainly carried out through Outcome based Course Plan and Result Analysis.

Outcome based Course Plan

A course plan, in addition to reflecting the timeline for transacting the syllabus, also provides details regarding learning activities and learning outcomes. The course plans are prepared for Common, Core and Complementary courses. The contents are Module/Units, number of hours required to transact the content, and the outcome such as critical thinking skills, intellectual curiosity, analytical reasoning, problem solving and reflective judgment; effective communication; leadership and teamwork skills; research and inquiry skills. Various learning activities assigned to attain the course outcome are also included in the course plan. Further, the course plan outlines the evaluation pattern and measuring scales.

To attain the outcome, each department aligned their learning activities into Program Specific Outcomes (PSO) and Course Outcomes (CO). To make an integrated learning environment to the students, the student attributes were connected to teaching-learning activities and course outcomes. This kind of pattern maps the attainment of student attributes.

Result Analysis:

In order to strengthen the outcome of the curriculum, IQAC initiated result analysis. To overcome the variations in the students' academic performance, a detailed and compressive result analysis was felt essential. 98.45% of our students belonging to marginalized and downtrodden communities are deprived of adequate learning facilities.

As the college is committed to uplift the students belonging to marginalized and minority communities, the weak students were identified and given special care and attention.

After the implementation of result analysis, during the academic year 2016-17, the result was 66.66%. In the academic year 2016-17 it was raised to 68.75% and further raised to 80.71% in 2017-18. However, we face a marginal decrease in our overall result of 67.7% to 61.80% (from 2018-19 to 2019-20), as the P G results were not included. But the results were at par and above the university average. In order to boost the results further, we are taking adequate measures like student mentoring and feedback analysis.

As part of the research area the college has started a research centre with 4 research guides by which is fully for the girls scholars

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5.3 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements
2. Collaborative quality initiatives with other institution(s)
3. Participation in NIRF
4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

Response: B. 3 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	View Document
Upload details of Quality assurance initiatives of the institution	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Women Development Cell (WDC) of the institution '**Suraksha**' has initiated many gender-sensitive and equity programs like invited talks, self-defense, awareness programs, cultural activities and life skill training, inside and outside the institution.

The athletic culture among female students is encouraged and the institution has specified for girls in karate, shuttle badminton. As a part of fitness drive, **Yoga and Fitness Center for women** is attached with hostel facilities.

CCTV: A round-the-clock surveillance system functions in the institution to assure a safe environment for the students, especially for girls. CCTV Cameras have been installed in the campus premises and security guard present in the campus 24hrs. The proximity to the police station proves advantageous for the security of the institution.

Redressal of Grievances:

- **The Internal Complaints Committee (ICC)** is concerned with any grievance, especially sexual harassment, that may arise
- **The Anti-Sexual Harassment Cell (AHC)** functions in the college
- The College adopts a zero-tolerance policy towards any such transgression
- The college provides a secure and conducive environment to students
- The college is extremely alert to matters pertaining to any kind of harassment and gender sensitivity
- The Women's Cell monitors all activities and training programmes related to safety and security of women

Apart from this, the functioning of the **Anti-Ragging Cell, Anti-Sexual Harassment Cell, Internal Complaint Committee, Redressal Committees and Discipline Committee** in the institution promise the well-being of our students. To make women mentally and physically capable of fighting against the atrocities, self-defence training is going on.

The Counselling Centre '**The Rapport**' gives timely assistance to students, especially to help them to recover from psychological trauma due to family issues or any kind of abusive episodes and to prepare them to stand poised in adverse circumstances. The service of professionally trained counsellors is sought for it. Apart from that, **mentoring system**, the tutorial system in the institution, functioning through class tutors, plays a pivotal role in equipping students with positive thoughts.

As a part of the women's day celebration the women development cell conducted a **swimming training** for interested students.

Woman of the year award is presented each year for women services in society and Arabic language

development.

Human values and development cell offers courses in **Gender issues and Cyber security** among students.

Fire continues to be one of the greatest risks we face. The NSS Volunteers were given training in **first aid, trauma care and fire and safety rescue**.

The activities of the cell focus on enhancing the overall development of the students, The cell operates in a consistent manner, with the help of a predetermined action plan is prepared at the beginning of each academic year focusing on the various possibilities that promote gender equity. The cell monitors the execution and evaluation of the outcomes of every activity mentioned in the action plan.

File Description	Document
Link for specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Day care center for young children e. Any other relevant information	View Document
Link for annual gender sensitization action plan	View Document

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

- 1.Solar energy
- 2.Biogas plant
- 3.Wheeling to the Grid
- 4.Sensor-based energy conservation
- 5.Use of LED bulbs/ power efficient equipment

Response: A. 4 or All of the above

File Description	Document
Geotagged Photographs	View Document
Any other relevant information	View Document

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- Solid waste management
- Liquid waste management
- Biomedical waste management
- E-waste management
- Waste recycling system
- Hazardous chemicals and radioactive waste management

Response:

Controlling the generation of waste and the proper disposal or recycling of the waste material is the paramount concern of the College. The College Management along with clubs like Green Club and NSS accomplish the mission of reducing the generation of waste material in the campus. The generated waste is separated into Solid, Liquid, and E-Waste and they are disposed effectively by the college to make the campus clean. There are different ways adopted by the college to manage these wastes.

In order to maintain cleanliness and eco-balance, the institution always takes various steps to reduce waste through reuse and recycling. Initiative for paperless office through office automation, efforts to reduce the plastic, use of public addressing system and public notice boards help to reduce various forms of solid waste in the campus. To preserve campus as a plastic-free zone the institution introduced Green Protocol.

The college installed 16 different types of waste bins for dumping plastic and non-plastic include classrooms also

- The college is equipped with a **Biogas plant** to deposit food waste. The gas produced from the Biogas plants is used for cooking purposes.
- The generated plastic wastes are collected and given to the **Panchayat waste collection** unit by signing linkage.

Liquid waste:

Effluents from the toilet, washbasin, and canteen are the major liquid waste in the campus. These are channelled to separate septic pits and allowed to settle into the soil. Since the effluent pits are not located near the water bodies and the college is situated in the soily area.

E-Waste:

- Electronic goods are used at their optimum level by proper use and maintenance. Apart from this, the college also has signed **AMC (annual maintenance contract)** with (**AMSTER Business Corporation**), which ensures proper installation, maintenance, periodic checking, and the proper disposal of non-working electronic items. This periodic checking ensures that non-working or old electronic pieces of equipment are filtered out and disposed-off properly. This contract is renewed every year with proper guidelines. The institution gives proper guidelines to students to keep the electronic equipment from damage.

Waste recycling system:

We have a structured waste recycling system in our college. Food wastes in the campus are recycled mainly in two ways. A major part of the wastes are channeled to the biogas plant and the produced gas is used for cooking purposes. Paper wastes like newspapers are used for the handcraft creation of the students. Wastewater is used to water the plants in the garden on the campus. Being a part of arts college without any science-related subjects, the college is free from bio-medical waste, hazardous chemicals, and radioactive wastes.

- **Psythurisma craft club:** Conducted many paper craft programmes As a part of Solid waste management, some of junks and garbage are reformed to quaint artistic materials by the Club.

File Description	Document
Link for Geotagged photographs of the facilities	View Document
Link for Relevant documents like agreements/MoUs with Government and other approved agencies	View Document

7.1.4 Water conservation facilities available in the Institution:

1. Rain water harvesting
2. Borewell /Open well recharge
3. Construction of tanks and bunds
4. Waste water recycling
5. Maintenance of water bodies and distribution system in the campus

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document
Link for any other relevant information	View Document

7.1.5 Green campus initiatives include:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	View Document
Geotagged photos / videos of the facilities	View Document
Any other relevant documents	View Document
Link for any other relevant information	View Document

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any

awards received for such green campus initiatives:

- 1.Green audit**
- 2.Energy audit**
- 3.Environment audit**
- 4.Clean and green campus recognitions / awards**
- 5.Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	View Document
Certification by the auditing agency	View Document
Any other relevant information	View Document

7.1.7 The Institution has disabled-friendly, barrier free environment

- 1.Built environment with ramps/lifts for easy access to classrooms.**
- 2.Divyangjan friendly washrooms**
- 3.Signage including tactile path, lights, display boards and signposts**
- 4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- 5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response: A. Any 4 or all of the above

File Description	Document
Geotagged photographs / videos of the facilities	View Document
Details of the Software procured for providing the assistance	View Document
Link for any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

The institution has got rich traditions of tolerance, plurality and assimilation and that is integrated into its vision, Qualified staff and students from the disadvantaged communities of the locality are given adequate representation in the appointment and admission.

Policy of inclusiveness and Tolerance:

- The college has adopted a policy of inclusiveness.
- The college approves and accepts all sorts of social and cultural diversities.
- The College doesn't show any discrimination against anyone on the basis of class, religion and caste.

Harmony and Amity: Assure a harmonious existence of students from diverse religion, classes, religious casts and social and cultural backgrounds.

National Service Scheme: The college has one active NSS unit under University of Calicut). NSS organizes various programmes on national integration, tolerance, equity, secularism etc.

WDC & Moral Club: The Women Development Cell in the college conducts various programmes giving awareness on gender equity, gender justice and constitutional rights.

Transparent Admission Process: The student admission process of the college is absolutely transparent as it is being done through a single window system. Students from backward communities, minorities and scheduled castes/tribes are given admission adhering to the reservation policy.

Out-Of-State Students Supporting Cell: the cell as a part of mentoring system in our college, each year a mentor is appointed among teachers who monitor and guide students from out-of-state who joined in the institution. The sign united them in a unique group;

Communal Harmony: Festivals and special occasions are celebrated in the campus to ensure and enhance communal harmony among students. Literary competitions and cultural programmes are the major components of these events.

ESPECTRO DIVERSITY CAMPAIGN: The college conducted various programmes like:

- **WE ARE ONE :** It's a hand signature Art as a part of diversity campaign week under ALGEBRA Intellectual Hub.
- **MELANGE- Pledge of Harmony:** The programme was in college ground under the leadership of Algebra intellectual Hub.
- **SAATHMEM- Human chain programme:** was held at the college ground. This act indicated the idea of equality and unity among the students.
- **SADGAMAYA:** As a part of diversity campaign week, A seminar on the topic "Ethical Philosophies of India" was conducted at the seminar hall. The Seminar conveyed the necessity of diversity and tolerance.
- **RITORNO- Art Gallery:** The programme was an extravaganza of an exhibition, showcasing the Indian religious architectural heritages, arts history. The innovative, creative and informative exhibition was open to college students and staffs. The Gallery was visited by special guest Prof. K.P Abdul Rasheed.
- **DWANI- Folk song event:** College Students conducted a program at the college ground, The fest aimed to manifest the rich variety of cultural heritage of India.
- **KLIK Photography Competition:** on the topic 'One India One Janatha '
- **SAKHILYA:** Online Essay Writing Competition on the topic 'My Cross-Cultural Friendship.
- **"RUKHAAM"(Marbles):** Indian Architectural Heritage Exhibition,

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

Imparting Humane Values:

- To mould students into responsible citizens of whom the nation will be proud of, the college is vigilant to inculcate values, and a sense of social responsibility in the students
- Celebration of National days invariably brings in a sense of pride in being Indians and to be dedicated individuals eager to serve the nation
- Imparting values through extracurricular and academic endeavours
- Blood donation drives are a regular practice of the institution.
- The activities of the NSS highlight social responsibility and commitment to the underprivileged sections of the society.
- The programs are conducting with collaboration of **NSS,WDC** and other department cells like **ALGERA Intellectual Hub** and **BRIO English Club** etc.

Flood Relief Activities:

- The service mentality of our staff and students were exhibited and evident during the dreadful floods which had shocked Kerala.
- The students and staff of our institution rendered remarkable service through sharing cloths, furniture and equipments for livelihood to the needy residence of Nambooripetti, Nilambur - Malappuram.

Imparting Constitutional Values:

- The college envisions our students as responsible and dedicated citizens of the nation
- Constitutional responsibilities and values are conveyed to the students through structured programmes
- NSS Unit takes the lead in imparting constitutional values

Celebration of the Days of Importance:

- Days of national importance such as Independence Day, Republic Day, National Unity day,

Environment day, International yoga day etc. are observed ceremoniously in the campus.

- Celebrates birthdays of the makers of India like Mahatma Gandhi, Jawaharlal Nehru, Dr. B. R. Ambedkar,
- The value of citizenship is conveyed to the students

Human Values & Social Responsibility: The college is keen to inculcate values and a sense of social responsibility among the students. Programmes such as Blood donation camps, Cleaning missions of **Swachh Bharath Abhiyan**, Programmes that focus on the upliftment of the marginalized sections of the society are a regularly conducted.

Student's Union Election:

- Election to the college students' union is being held every academic year by strictly following friendly and democratic methods.
- Students contest for different posts in the election abiding by university regulations.
- The election process provides them first-hand experience and preliminary knowledge about the values of the constitution and the modalities of parliamentary democracy.

Election Duty: The teaching & non-teaching staff have been actively participating as officials for conducting Parliament, Legislative Assembly and Local Body elections.

Social Awareness Programs: The institution conducts awareness programmes on Cyber Literacy, Anti Ragging, Trauma Care and Social Media.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

- 1. The Code of Conduct is displayed on the website**
- 2. There is a committee to monitor adherence to the Code of Conduct**
- 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
- 4. Annual awareness programmes on Code of Conduct are organized**

Response: A. All of the above

File Description	Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

National and International days of importance are celebrated in the institution with numerous programmes to ensure integrity and togetherness among students.

Republic Day, Independence Day and Martyrs' Day are celebrated to infuse the spirit of patriotism, to pay tribute to the motherland and to evoke the memories of national heroes.

Gandhi Jayanthi: NSS units engage in the cleaning of the College Campus and premises. Seminar on Gandhian values are also held.

Independence Day: The college celebrates national independence day every year with the presence of students, teaching and non-teaching staff and hoists the national flag and Principal and teachers give a message on the importance of the day, followed by various activities such as recitation of patriotic songs, campus cleaning and distribution of sweets etc.

Republic day: The college celebrates Republic Day every year to inculcate patriotic feelings and promote the rich cultural diversity among students. The principal hoists the national flag and gives a Republic Day message to all.

World Environment Day: Each environment day is a call to action for all of us to come together to combat one of the great challenges of our time. The NSS units of the college in collaboration with the Green Club celebrate Environment Day on 5th June every year. The main purpose behind the programme is to raise awareness about the environment and to assert the need for conserving the planet.

Teachers Day: The college celebrates teachers day to mark the birth anniversary of Dr. Sarvepalli Radhakrishnan by honoring teachers.

Women's day: Women Development cell of the college celebrates women's day on 8th March every year. The celebration is made colourful with various programs. Lectures, debates etc. are held with a view to boost women empowerment.

World Arabic day: The Department of Arabic, Arabic Club and **ALGERA Intellectual Hub** jointly celebrate Arabic day on 18th December every year.

Doctor's Day: "Not all angels have wings; some have stethoscopes." on this motto the college celebrated

National Doctor's Day on 1st July 2020

Observance Of National Unity Day: Malappuram Block President, Saleena teacher inaugurated the National Unity Day celebrations organized by the college NSS.

Observance Of World Mental Health Day: World Mental Health Day is celebrated every year on October 10. The program inaugurated Dr.Abdul Majeed, Registrar, University of Calicut organized by NSS unit on 11th October 2017.

Reading Day: India celebrates June 19 as the National Reading Day in honour of P N Panicker, the father of the Library and Literacy Movement in Kerala.

National Bird Watching Day: Every year, the 12th of November is observed as National Bird Watching Day.

Regional and Religious Festivals.

Festivals like Onam, Christmas, Eid are also celebrated with great zeal and gaiety. These celebrations bring in a spirit of oneness and harmony among ourselves. Through these events a respect for the pluralistic and multicultural social structure of the nation is achieved.

File Description	Document
Link for Geotagged photographs of some of the events	View Document
Link for any other relevant information	View Document
Link for Annual report of the celebrations and commemorative events for the last five years	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

A. SWASHRAY PROJECT : Self-enrichment as a prime step towards social contribution. It is a project which encourages all stakeholders, including teaching and non-teaching staff, students, alumni and parents to be self dependent in financial, intellectual and comprehensive expertise rather than seeking help from external resources.

Objectives:

- To mould co-operation within the institution by contributing financial assistance along with academic resources and expertise.
- To strengthen the institutional, infrastructural and academic needs and facilities through various

means by adopting educative and profitable methods.

- To open a chance to interfere in the development of the institution and to engage in fund raising.

The context:

The infrastructural developments and financial sufficiency in the college have been a challenge that needs to be solved. In a discussion of the staff council, all members unanimously suggested raising a fund of 3% in gross salary of each employee for the development of the college premises. Then they constituted a committee to supervise the development activities and fund requirements. Apart from financial needs, the council observed the essentiality of self- enrichment in times of intellectual and expertise needs. All staff took an oath to expand their roles further than their duties and responsibilities.

The practice:

Self-sufficiency programs includes:

- **Wakf fund** Financial contribution for infrastructural development.

Statement of Waqf fund for financial years 2016-2021

YEAR	INWARD CASH	FLOW	OF CLOSING BALANCE
2020-2021		729,701.00	1,270,917.50
2019-2020		1,402,859.50	1,684,816,.50
2018-2019		500,540.00	1,547,627.00
2017-2018		482,360.00	1,047,087.00
2016-2017		378,890.00	564,727.00

All employees actively contributed financially to the infrastructural development and protection of wakf deeds, which made them consider the soul of the college as their own. The committee has built a compound wall of 10 Acres and built the third floor of the administrative building.

- **Sullivan-Keller Student Teacher Programme:**

Peer teaching and training initiatives are encouraged through this programme. For example: Two of our students, Sana Shirin K and Fathima Zakiya P.A, have received special training in martial arts, yoga, trauma care etc. Anfida Febin T, a final year student is a licensed driving tutor who helps her fellow students in driving related skills. Shahana Ashraf, an alumna of our institution, who passed the Kerala Teachers Eligibility Test (K-TET) with high marks, conducted K-TET Coaching classes in collaboration with the College Library Career & Counselling Cell. She also guided other Degree-PG students in various academic matters. Hafsa T.K, a valuable alumna of this institution offered her skills to students through numerous add-on courses in cooking, baking and other basic life skills throughout the years. She prepared the students to manage the Mess & Cafeteria in the campus. Study Buddy Peer Teaching system also promotes the teaching skill amongst the students.

- **Madrasa Teacher:** One of the precious opportunities given to our students by the institution is the chance to participate in teaching Arabic language and literature to students from the locality of Mongam village.
- **Samagra Adhyapak:** Teachers Skill Acquisition Programme. Through this channel the teaching

faculties expand their responsibility beyond teaching to provide their expertise in various fields like academic, technical, technological and physical to fulfill various needs of the institution that are usually outsourced by other institutions.

Prof. Sahad KP, who has a PG Diploma in Counseling offers his expertise to the students and faculty without any financial charges. Dr. Shakeeb KT, who has a PG Diploma in Computer Hardware offers technical and technological services and his linguistic ability extends to various Universities throughout Kerala. Dr. Jafar, with PG Diploma in Computer Application plays the role of a computer trainer and resource person in clerical needs. Anfas.C.N, with a degree minoring in Computer Application is in charge of NPTEL Training. Dr. Muhammed Sherif. K extends his expertise in the field of Arabic language to part in syllabus scrutiny and development of (SLM) Self Learning Material for the Affiliating University. Dr. Abdunnasar. T shared his literary expertise to Board of Studies of Feroke College (Autonomous) and published an essential aid for competitive exam called 'QoothulUqool'. Dr. Mishal Salem with PG in both Arabic and English has published more than eight translated books and offers translation training and guidance to the students and faculties.

- **Bingo Help desk** led by students provide technical assistance like online registrations, scholarship applications to needful students.

B. Creative spaces for Enhancing Self and Social Awareness:

Objectives:

- To provide students with open spaces where they can freely explore and express themselves
- To help students learn more about themselves and about the society that they will enter into.
- To promote free thinking and experimenting in order to acquire a genuine outcome rather than through compelling and unscientific means.

The context :

Spreading awareness and encouraging creativity and innovation outside your core syllabus is a vital part of a college student's life. Therefore, it is necessary to provide them with an open platform where they can exhibit their thoughts and experiences freely. The essential human qualities like empathy and compassion towards the living world should bloom naturally in their minds. It cannot be cultivated through any syllabus or superior command.

Taking this into consideration, our college has decided to provide many platforms for students to promote their diverse talents and skills such as Arts and Crafts, Literature, Public Speaking, Culinary interests etc. The institution has incubated to numerous clubs, cells, and hubs.

The practice:

- **Hues Hub** is a unique experience for our college. It aids us to evince the innate traits and calibre of our students. Hues Hub is a hall that has a dimension of 7.4 x 8.6 sq meters and acts as a greenroom for GLEE (Art and Cultural) Club, Sports & Games section, Algebra Intellectual Hub, Psithurisma Craft Club, Bibliosmia Writers' Forum and Language Club. It is an enchanting showroom for creative exhibition.
- **The World in my Canvas:** An artistic activity including collage making with news article

highlights and relevant pictures on contemporary issues like pandemics, disasters and technological advancement and discovery.

- **Students magazines** : Apart from printed magazines, the institution promotes and presents E-magazines, manuscript magazines and audio books all created by students expressing their inner world and experiencing realities of the outer world with great passion and aesthetic mind.
- **Innsaei Student Gallery**: It is a heartthrob among students. It is an immaculate corner where they can showcase and commemorate their calibre and brilliance. It is Literally an open space for students to share their Intuitive thoughts and ideas about anything and everything.
- **ED Club programs** have a crucial part in experiential learning and career empowerment. ED Club has provided many life hacks like aqua farming, organic farming, irrigation, rain water harvesting etc which naturally create love and kindness towards the environment and encourage a nature friendly life style.
- **MUSE** is an initiative taken by the members of Brio English Club to promote public speaking. Under this initiative, students can register to speak on any topic for upto an hour. This open stage helps students to gain confidence and enhance their personality.
- **Abhayam**: Besides recognitions as Best Unit Awards for three years in a row from the affiliating university, the NSS Unit and NSS Programme Officer have also received the State Award from the Educational Ministry of Kerala. Thus far, the Unit has donated seven houses for homeless and poor people.
- **Pain and Palliative initiatives and Trauma Care**: Students from this institution are live activists of Pain and Palliative movements. They regularly collect and donate to charity contributing to its services. Some of our students like Sana Shirin K are licensed trauma care volunteers.
- **Izaath 96.8** is the campus' own radio which awakens the students each day to delightful cognizance through soothing vocals and infotaining broadcasts.

File Description	Document
Link for Best practices in the Institutional web site	View Document
Link for any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

ANVARUL ISLAM WOMEN'S ARABIC COLLEGE, MONGAM designated an unparallel role in educational and social renaissance of South-Indian women for over five decades. The first Women's Arabic college ever established in Kerala. A great institution established to contribute to the field of providing education and moral values to women leading to the pursuit of excellence.

Context: The early twentieth century can truly be described as a dark age were the ignorant majority of the society considered girl's education as a taboo.

EDUCATIONAL ADVANCEMENT AMONG THE SOUTH-INDIAN COMMUNITY :

- **Dr. M Zuhra**: she became the first woman in Kerala to get a PhD in Arabic.
- **Jameela C** retired from service in March 2010 after three years of service as an Arabic inspector in the DDO.

SOCIAL AND CULTURAL SPHERES:

- **P Salmah**: As one of the founding secretaries of the Muslim Girls and Women's Movement (MGM), women empowerment and renaissance organization of Kerala.

POLITICAL ARENA:

- **Amina T**: She is an avid worker of the Women's League. She was the president of the Pulpatta Panchayat.
- **Zubaida Thuvvur**: She was the chairperson of the Thuvvur Panchayat.
- **P.K. Maimoona**: She was the President of Tripalangode Panchayat.

LITERARY FIELD:

- **Dr. Ummul Hasanath** : Composed numerous poems related to socially relevant topics. 'Buds of Literature' is a women literary collection.
- **Hasna Pulpadan**: She excelled in extra-curricular activities and had a regular presence at venues conducting storytelling, mappila songs and Arabic songs.

AGRICULTURAL FIELD:

- **Amina T.P**: An outstanding farmer with media attention due to her excellent vegetable garden, offered Agricultural training sessions to the students.

ENTREPRENEURSHIP:

- **Sareena Muhammad Ali**: She set up her own company to enable more than 100 poor women to be self-employed. She is active in the field of women's empowerment by initiating several projects such as 'Mushroom village' and 'Egg village' and organizing women's groups.

'BETTI UDHAAN' PROJECT:

Students of this great institution represent the future of the women community as it is a women's college. Thus, each and every initiative and training activity adopted and executed by the institution are revolutionary steps towards empowering the future women community. The institution calls the compilation of these initiatives and activities **'BETTI UDHAAN' PROJECT**.

Our students have achieved distinguished achievements and ranks in competitive exams like **KTET, PSC, NET, SET** etc. and positions in placements and career opportunities.

WOMEN DEVELOPMENT CELL- (WDC):

The Cell has made huge initiatives to bring about tremendous changes in their personalities. Pre-marital counselling sessions, self-defence training, martial arts training, swimming lessons, handicraft making, Yoga and Fitness centre, sports and games green room etc. are some events and facilities.

LANGUAGE CLUB:

Clubs like 'AlsinathuDwad' Arabic Club, 'Brio' English Club, also add to the sparkle of light. These clubs help them to advance linguistic ability like speaking and composition through Infotainments.

INTELLECTUAL AND RESEARCH ECOSYSTEM:

Research Advisory Council, Research forum and Algebra Intellectual Hub helps them in technological and intellectual advancement. "ZAVIYA LIL MAR'ATH" (A corner for women) is a special gender based program. **LDP (Literary Discussion Party)** conducted by Bibliosmia writers' Forum widens the literary horizon of the students.

CREATIVITY AND SOFT SKILL ENHANCEMENT INITIATIVES:

Dynamic cells and clubs like Students Union, Fine Art Association, Glee Arts and Cultural Club, ED Club, Psithurisma Craft Club, Bibliosmia Writers' Forum, Lectrices Readers' Forum, etc help them to conquer the peaks of creative skills and artistic abilities. **Valley Farm** debate corner and **Sahithya Samacham** enable development of communication skills through commentaring on contemporary social issues and enrichs knowledge on numerous subjects.

The 'INSPIRE' scheme inspires pupils to participate in art, sports and cultural events and competitions in and out of the institution which helps them build a sound mind and body.

STUDENTS UNION:

Develops their organizing and management attributes and helps in enhancing abilities and essential skills like communication, interpersonal skills, decision making, problem solving, resilience and ability to cope with the problems they face in their daily lives.

- Our two students who have received special training in martial arts and related skills, Sana Shirin K and Fathima Zakiya P.A train in martial arts, yoga, trauma care.
- Anfida Febin T, Final year student is a licensed driving tutor who helps her fellow students in driving related skills.
- Shahana Ashraf, Alumna of our institution has offered KTET Training for the students under a coaching session initiated by Career Guidance Cell.

IT AWARENESS AND TRAINING INITIATIVES:

The IT wing provides IT based subjects like **Microsoft Powerpoint** and **Certificate Course in Computer and DTP** and **Fundamentals of computer and DTP course** for natives.

SOCIAL CONSCIOUSNESS BEYOND CURRICULAR BOUNDARIES:

Through programs like Abhayam Home Project, palliative works, organic farming, awareness and motivational sessions, the volunteers and the program officer have earned the Best NSS Programme Officer Award and the Best NSS Unit Award in the past three years. Besides these recognitions from the affiliating university, the NSS Unit and NSS Programme officer have also received the **State Award from the Government of Kerala**. Thus far, the Unit has donated **seven houses** for homeless and poor people.

- **Green Club and Natural Club** develop environmental awareness and empathy in the disciples **“ParavakkuOruUrava”** is an outstanding charitable act towards the living world.
- **ED Club and General Store** have a crucial part in experiential learning and career empowerment by providing many life and professional hacks like rubber cutting, accounting, aqua farming, organic farming, irrigation, rain water harvesting etc.
- **“Ruchi Arangu” Food Fest** organized by NSS volunteers and **Add-on courses on culinary skills** are excellent examples for **uplifting value-added skills** among students and preparing them for home life.
- **Pain and Palliative initiatives and Trauma Care:** Students from this institution are live activists of Pain and Palliative movements. They regularly collect and donate to charity contributing to its services. Some of our students like Sana Shirin K are licensed trauma care volunteers.
- **‘IMDAD’ Disaster and Pandemic Management Programme;** Conducts training in Life Skills like First Aid, CPR, Rapid Response Training in case of snake bite, flood attack etc.
- **Meenmutty Study tour** opened a different horizon of life hacks like climbing, trucking, tracking etc.

File Description	Document
Link for appropriate web in the Institutional website	View Document
Link for any other relevant information	View Document

5. CONCLUSION

Additional Information :

The College, situated in a rural backdrop, opens its doors to the students of the under-privileged, downtrodden sections of the society. Even though, a good number of students gets admitted and earn degree with good academic record. Meritorious students may get scholarships and honoured for the academic achievements in special programmes. Dar Al-Hikma library is fully automated and functioning successfully. All programmes offer a course on environment and human rights, the students are sensitized to the cross-cutting issues like gender, human values, professional ethics, environment and sustainability through the courses.

The Statutory committees and non-statutory bodies including college council, IQAC, students' union and other clubs etc contributes toward natural calamity and offers contribution to CMDRF

The college has a good legacy of academic and research activities. The alumni of the college have contributed immensely to the knowledge community by way of infrastructural development and community services

Concluding Remarks :

We are in our way of achieving excellence through imparting quality higher education to the poor and the underprivileged. We believe that we can ultimately evolve as a centre of excellence in the field of higher education through our incessant and relentless striving. The transition of the college from a single discipline to multi discipline higher education institution is a big step in diversifying the academic endeavours in tune with the present needs of the society and the nation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.1.3	<p>Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the last five years</p> <ol style="list-style-type: none"> 1. Academic council/BoS of Affiliating university 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>																				
1.2.1	<p>Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p> <p>1.2.1.1. Number of Programmes in which CBCS / Elective course system implemented. Answer before DVV Verification : 5 Answer after DVV Verification: 4</p>																				
1.2.2	<p>Number of Add on /Certificate programs offered during the last five years</p> <p>1.2.2.1. How many Add on /Certificate programs are offered within the last 5 years. Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>8</td> <td>3</td> <td>2</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>11</td> <td>8</td> <td>3</td> <td>2</td> <td>2</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	11	8	3	2	2	2020-21	2019-20	2018-19	2017-18	2016-17	11	8	3	2	2
2020-21	2019-20	2018-19	2017-18	2016-17																	
11	8	3	2	2																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
11	8	3	2	2																	
1.2.3	<p>Average percentage of students enrolled in Certificate/ Add-on programs as against the total number of students during the last five years</p> <p>1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>277</td> <td>218</td> <td>160</td> <td>138</td> <td>81</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	277	218	160	138	81										
2020-21	2019-20	2018-19	2017-18	2016-17																	
277	218	160	138	81																	

2020-21	2019-20	2018-19	2017-18	2016-17
292	214	159	138	81

1.3.2 Average percentage of courses that include experiential learning through project work/field work/internship during last five years

1.3.2.1. Number of courses that include experiential learning through project work/field work/internship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
5	4	4	4	4

1.3.3 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

1.3.3.1. Number of students undertaking project work/field work / internships

Answer before DVV Verification : 64

Answer after DVV Verification: 64

1.4.1 Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1) Students

2) Teachers

3) Employers

4) Alumni

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. Any 3 of the above

1.4.2 Feedback process of the Institution may be classified as follows:

Options:

- 1. Feedback collected, analysed and action taken and feedback available on website**
- 2. Feedback collected, analysed and action has been taken**
- 3. Feedback collected and analysed**
- 4. Feedback collected**

5. Feedback not collected

Answer before DVV Verification : A. Feedback collected, analysed and action taken and feedback available on website

Answer After DVV Verification: A. Feedback collected, analysed and action taken and feedback available on website

2.1.1 Average Enrolment percentage (Average of last five years)**2.1.1.1. Number of students admitted year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
132	112	98	81	60

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
132	112	98	81	60

2.1.1.2. Number of sanctioned seats year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
144	130	130	130	130

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
144	130	130	130	130

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

2.1.2.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
63	63	46	47	28

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
63	63	46	47	28

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed

academic year)

2.3.3.1. Number of mentors

Answer before DVV Verification : 15

Answer after DVV Verification: 15

2.4.2 **Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**

2.4.2.1. **Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	4	3	3

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
7	7	4	3	3

2.4.3 **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**

Answer before DVV Verification : 168

Answer after DVV Verification: 168

2.6.3 **Average pass percentage of Students during last five years**

2.6.3.1. **Number of final year students who passed the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	48	37	18	16

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
29	48	37	18	16

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
64	52	40	20	19

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
64	52	40	20	19

3.1.1 **Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)**

3.1.1.1. **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	2

3.1.2 **Percentage of teachers recognized as research guides (latest completed academic year)**

3.1.2.1. **Number of teachers recognized as research guides**

Answer before DVV Verification : 4

Answer after DVV Verification: 4

3.1.3 **Percentage of departments having Research projects funded by government and non government agencies during the last five years**

3.1.3.1. **Number of departments having Research projects funded by government and non-government agencies during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

3.1.3.2. **Number of departments offering academic programmes**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

2	2	2	2	2
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Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	2	2	2	2

3.2.2 Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the last five years

3.2.2.1. Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
19	14	1	3	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
19	14	1	3	2

3.3.1 Number of Ph.Ds registered per eligible teacher during the last five years

3.3.1.1. How many Ph.Ds registered per eligible teacher within last five years

Answer before DVV Verification : 3

Answer after DVV Verification: 3

3.3.1.2. Number of teachers recognized as guides during the last five years

Answer before DVV Verification : 4

Answer after DVV Verification: 4

3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the last five years

3.3.2.1. Number of research papers in the Journals notified on UGC website during the last five years.

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	12	13	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	3	11	13	2

3.3.3	<p>Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years</p> <p>3.3.3.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 389 1046 524"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>5</td> <td>4</td> <td>5</td> <td>2</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 602 1046 736"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>3</td> <td>5</td> <td>4</td> <td>5</td> <td>2</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	3	5	4	5	2	2020-21	2019-20	2018-19	2017-18	2016-17	3	5	4	5	2
2020-21	2019-20	2018-19	2017-18	2016-17																	
3	5	4	5	2																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
3	5	4	5	2																	
3.4.2	<p>Number of awards and recognitions received for extension activities from government/ government recognised bodies during the last five years</p> <p>3.4.2.1. Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1095 1046 1229"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>6</td> <td>6</td> <td>3</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="304 1308 1046 1442"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>02</td> <td>04</td> <td>03</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : As per documents provided by HEI.</p>	2020-21	2019-20	2018-19	2017-18	2016-17	6	6	3	0	0	2020-21	2019-20	2018-19	2017-18	2016-17	02	04	03	0	0
2020-21	2019-20	2018-19	2017-18	2016-17																	
6	6	3	0	0																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
02	04	03	0	0																	
3.4.3	<p>Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years</p> <p>3.4.3.1. Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="304 1839 1046 1973"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>8</td> <td>19</td> <td>11</td> <td>10</td> <td>0</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p>	2020-21	2019-20	2018-19	2017-18	2016-17	8	19	11	10	0										
2020-21	2019-20	2018-19	2017-18	2016-17																	
8	19	11	10	0																	

2020-21	2019-20	2018-19	2017-18	2016-17
8	19	11	10	0

3.4.4 **Average percentage of students participating in extension activities at 3.4.3. above during last five years**

3.4.4.1. **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
70	511	478	258	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
70	511	478	258	0

3.5.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship per year**

3.5.1.1. **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	10	1	0	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	10	1	0	0

3.5.2 **Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the last five years**

3.5.2.1. **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	4	1	2

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
3	2	4	1	2

4.1.3 **Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. (Data for the latest completed academic year)**

4.1.3.1. Number of classrooms and seminar halls with ICT facilities

Answer before DVV Verification : 12

Answer after DVV Verification: 12

4.1.4 **Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)**

4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
24.50	31.85	16.64	2.19	10.99

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
24.50	31.85	16.64	2.19	10.99

4.2.2 **The institution has subscription for the following e-resources**

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases
6. Remote access to e-resources

Answer before DVV Verification : A. Any 4 or more of the above

Answer After DVV Verification: A. Any 4 or more of the above

4.2.3 **Average annual expenditure for purchase of books/e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)**

4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.87275	0.59683	0.32139	0.25990	0.97787

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0.87275	0.59683	0.32139	0.25990	0.97787

4.2.4 **Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year**

4.2.4.1. Number of teachers and students using library per day over last one year

Answer before DVV Verification : 29

Answer after DVV Verification: 29

4.3.3 **Bandwidth of internet connection in the Institution**

Answer before DVV Verification : C. 10 MBPS – 30 MBPS

Answer After DVV Verification: C. 10 MBPS – 30 MBPS

4.4.1 **Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)**

4.4.1.1. **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1.88	3.60	5.84	1.67	3.74

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

Remark : This metric is opted out by HEI.

5.1.1 **Average percentage of students benefited by scholarships and freeships provided by the Government during last five years**

5.1.1.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
235	213	193	136	90

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
235	213	193	136	90

5.1.2 **Average percentage of students benefitted by scholarships, freeships etc. provided by the institution / non- government agencies during the last five years**

5.1.2.1. Number of students benefitted by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
12	30	53	36	51

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
12	30	53	36	51

5.1.3 **Capacity building and skills enhancement initiatives taken by the institution include the following**

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene)**
4. **ICT/computing skills**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

5.1.4 **Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years**

5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
286	228	194	138	97

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
286	228	194	138	97

5.1.5 **The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

5.2.2 **Average percentage of students progressing to higher education during the last five years**

5.2.2.1. **Number of outgoing student progression to higher education during last five years**

Answer before DVV Verification : 65

Answer after DVV Verification: 65

5.2.3 **Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)**

5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations, etc.)) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	0	2	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	11	0	2	0

5.2.3.2. **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	0	3	0

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	16	0	3	0

5.3.3 **Average number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.3.1. **Number of sports and cultural events/competitions in which students of the Institution participated year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
20	15	6	4	5

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
20	15	6	4	5

5.4.2 **Alumni contribution during the last five years (INR in lakhs)**

Answer before DVV Verification : A. ? 5 Lakhs

Answer After DVV Verification: A. ? 5 Lakhs

6.2.3 **Implementation of e-governance in areas of operation**

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**
4. **Examination**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: A. All of the above

6.3.2 **Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1	5	8	4	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
1	5	8	4	4

6.3.3 **Average number of professional development /administrative training programs organized by**

the institution for teaching and non teaching staff during the last five years**6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	1

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
2	1	0	0	1

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).**6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	7	8	4

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
9	9	7	8	4

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)**6.4.2.1. Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11.41	15.4	22.91	7.36	8.76

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
11.41	15.4	22.91	7.36	8.76

6.5.3	<p>Quality assurance initiatives of the institution include:</p> <ol style="list-style-type: none"> 1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) 3. Participation in NIRF 4. any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) <p>Answer before DVV Verification : B. 3 of the above Answer After DVV Verification: B. 3 of the above</p>
7.1.2	<p>The Institution has facilities for alternate sources of energy and energy conservation measures</p> <ol style="list-style-type: none"> 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment <p>Answer before DVV Verification : A. 4 or All of the above Answer After DVV Verification: A. 4 or All of the above</p>
7.1.4	<p>Water conservation facilities available in the Institution:</p> <ol style="list-style-type: none"> 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.5	<p>Green campus initiatives include:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants <p>Answer before DVV Verification : A. Any 4 or All of the above Answer After DVV Verification: A. Any 4 or All of the above</p>
7.1.6	<p>Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit

	<p>3. Environment audit</p> <p>4. Clean and green campus recognitions / awards</p> <p>5. Beyond the campus environmental promotion activities</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.7	<p>The Institution has disabled-friendly, barrier free environment</p> <p>1. Built environment with ramps/lifts for easy access to classrooms.</p> <p>2. Divyangjan friendly washrooms</p> <p>3. Signage including tactile path, lights, display boards and signposts</p> <p>4. Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p> <p>Answer before DVV Verification : A. Any 4 or all of the above Answer After DVV Verification: A. Any 4 or all of the above</p>
7.1.10	<p>The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.</p> <p>1. The Code of Conduct is displayed on the website</p> <p>2. There is a committee to monitor adherence to the Code of Conduct</p> <p>3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: A. All of the above</p>

2.Extended Profile Deviations

ID	Extended Questions																				
1.1	<p>Number of courses offered by the Institution across all programs during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>174</td> <td>149</td> <td>136</td> <td>118</td> <td>93</td> </tr> </tbody> </table> <p>Answer After DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td>130</td> <td>124</td> <td>128</td> <td>118</td> <td>93</td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17	174	149	136	118	93	2020-21	2019-20	2018-19	2017-18	2016-17	130	124	128	118	93
2020-21	2019-20	2018-19	2017-18	2016-17																	
174	149	136	118	93																	
2020-21	2019-20	2018-19	2017-18	2016-17																	
130	124	128	118	93																	
1.2	<p>Number of programs offered year-wise for last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> <th>2017-18</th> <th>2016-17</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2020-21	2019-20	2018-19	2017-18	2016-17															
2020-21	2019-20	2018-19	2017-18	2016-17																	

5	5	4	4	4
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Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
5	5	4	4	4

2.1 Number of students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
286	228	194	138	97

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
286	228	194	138	97

2.2 Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
93	78	78	78	78

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
93	78	78	78	78

2.3 Number of outgoing / final year students year-wise during last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
66	52	40	20	19

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
66	52	40	20	19

3.1 Number of full time teachers year-wise during the last five years

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17

18	19	22	17	14
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Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	19	22	17	14

3.2 **Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	19	22	17	14

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	19	22	17	14

4.1 **Total number of classrooms and seminar halls**

Answer before DVV Verification : 12

Answer after DVV Verification : 12

4.2 **Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
27.36	36.14	22.81	4.18	15.46

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
27.36	36.14	22.81	4.18	15.46

4.3 **Number of Computers**

Answer before DVV Verification : 41

Answer after DVV Verification : 41